

AGENDA

Joliet Public Library Board of Trustees Meeting
Black Road Branch – Meeting Rooms E & F
July 21, 2016 – 7:00 p.m.

AGENDA NOTICE

Agendas are posted
48 hours prior to a meeting
at this site and on the Library's
website at www.jolietlibrary.org.

- 1) Convene and Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call of Trustees
- 4) Agenda revision and approval
- 5) Oath of Office – Diane M. Harris
- 6) Minutes review, revision, and approval
 - Regular Board Meeting – June 16, 2016
 - Committee of the Whole Meeting – June 30, 2016
- 7) Treasurer's Report
 - a) Schedule of Accounts Payable
 - i) Accounts Payable/July 21, 2016 - \$184,771.03
 - ii) Checks Written Since Last Board Meeting on June 16, 2016 - \$177,870.18
 - iii) Electronic Payroll Transfers 6/17/16, 7/1/16, and 7/15/16 - \$320,241.48**TOTAL ACCOUNTS PAYABLE \$682,882.69**
 - b) Financial Reports
 - i) Balance Sheet 6/30/16
 - ii) Report of Accounts Cash Drawers and Petty Cash
 - iii) Tax Distribution Report
- 8) Public Participation (Regarding the current agenda's ACTION ITEMS)
- 9) Interim Co-Directors' Reports

ACTION ITEM:

 - Approval of Adult Services job description
 - Approval of signers on the Certificates of Deposit
 - Approval by the Board to move \$329,834.88 from the James Sczepaniak bequest into a Certificate of Deposit
 - Approval of Black Friday Fine Sale
 - Approval to purchase computer monitors for Public Area
- 10) Committee Reports
 - a) Executive – Lynn Poper Samalea, Chairperson
 - b) Buildings and Grounds – Emmie Ostrem, Chairperson
 - c) Finance – Jack Markley, Chairperson
 - d) Personnel – Essie Chavez, Chairperson
 - e) Program – Nancy Henricksen, Chairperson
 - f) Technology – Gail Gawlik, Chairperson
 - g) Search – Lynn Poper Samalea, Chairperson
 - h) Bylaws – Nancy Henricksen, Chairperson
- 11) Unfinished Business
- 12) New Business
- 13) Public Participation (Regarding New Business or other topics)
- 14) Staff Reports
- 15) Announcements
- 16) Closed Session - Adjourn to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific Library employees (5 ILCS 120/2(c)(1))
- 17) Adjournment

FYI - The next meeting of the Joliet Public Library Board of Trustees is scheduled for 7:00 p.m., Thursday, August 18, 2016 at the Black Road Branch Building located at 3395 Black Road, Joliet, 60431.

Any person needing an accommodation for a disability in order to attend a Board Meeting at the Library should contact the Marketing and Publicity Specialist by telephone at 815-846-3124, by email at ada@jolietlibrary.org or in writing, not less than five (5) working days prior to the meeting.