

AGENDA

Joliet Public Library Board of Trustees Meeting
Black Road Branch – Meeting Rooms E & F
August 18, 2016 – 7:00 p.m.

AGENDA NOTICE

Agendas are posted
48 hours prior to a meeting
at this site and on the Library's
website at www.jolietlibrary.org.

- 1) Convene and Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call of Trustees
- 4) Agenda revision and approval
- 5) Summer Reading Wrap Up – Linda WC & Candy Van Tine
- 6) Minutes review, revision, and approval
 - Regular Board Meeting – July 21, 2016
 - Search Committee Meeting – August 12, 2016
- 7) Treasurer's Report
 - a) Schedule of Accounts Payable
 - i) Accounts Payable/August 18, 2016 - \$67,893.11
 - ii) Checks Written Since Last Board Meeting on July 21, 2016 - \$125,160.30
 - iii) Electronic Payroll Transfers 7/29/16 and 8/12/16 - \$212,175.14**TOTAL ACCOUNTS PAYABLE \$405,228.55**
 - b) Financial Reports
 - i) Balance Sheet 7/31/16
 - ii) Report of Accounts Cash Drawers and Petty Cash
 - iii) Tax Distribution Report
- 8) Public Participation (Regarding the current agenda's ACTION ITEMS)
- 9) Interim Co-Directors' Reports
 - ACTION ITEM:
 - Approval of Executive Director job description
 - Approval of contractor for the chiller replacement project
 - Approval of Wight & Company Enhanced Construction Administration Services Proposal
 - Approval of revised Meeting Room Policy
 - Approval of proposal to landscape the area to the north of walkway at the Black Road Branch building
 - Discussion and approval of Strategic Planning Process Summary Report
- 10) Committee Reports
 - a) Executive – Lynn Poper Samalea, Chairperson
 - b) Buildings and Grounds – Emmie Ostrem, Chairperson
 - c) Finance – Jack Markley, Chairperson
 - d) Personnel – Essie Chavez, Chairperson
 - e) Program – Nancy Henricksen, Chairperson
 - f) Technology – Gail Gawlik, Chairperson
 - g) Search – Lynn Poper Samalea, Chairperson
 - h) Bylaws – Nancy Henricksen, Chairperson
- 11) Unfinished Business
- 12) New Business
- 13) Public Participation (Regarding New Business or other topics)
- 14) Staff Reports
- 15) Announcements
- 16) Closed Session - Adjourn to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific Library employees (5 ILCS 120/2(c)(1))
 - ACTION ITEM:
 - Approval of review and compensation for Interim Co-Directors
- 17) Adjournment

FYI - The next meeting of the Joliet Public Library Board of Trustees is scheduled for 7:00 p.m., Thursday, September 15, 2016 at the Black Road Branch Building located at 3395 Black Road, Joliet, 60431.

Any person needing an accommodation for a disability in order to attend a Board Meeting at the Library should contact the Community Engagement Officer by telephone at 815-846-3112, by email at ada@jolietlibrary.org or in writing, not less than five (5) working days prior to the meeting.