

AGENDA

Joliet Public Library Board of Trustees Meeting
Black Road Branch – Meeting Rooms E & F
September 15, 2016 – 7:00 p.m.

AGENDA
NOTICE

Agendas are posted
48 hours prior to a meeting
at this site and on the Library's
website at www.jolietlibrary.org.

- 1) Convene and Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call of Trustees
- 4) Agenda revision and approval
- 5) Minutes review, revision, and approval
 - Regular Board Meeting – August 18, 2016
 - Committee of the Whole Meetings – August 26th, August 29th, August 30th, and September 8, 2016
- 6) Treasurer's Report
 - a) Schedule of Accounts Payable
 - i) Accounts Payable/September 15, 2016 - \$91,564.49
 - ii) Checks Written Since Last Board Meeting on August 18, 2016 - \$135,211.30
 - iii) Electronic Payroll Transfers 8/26/16 and 9/9/16 - \$206,622.90

TOTAL ACCOUNTS PAYABLE \$433,398.69
 - b) Financial Reports
 - i) Balance Sheet 8/31/16
 - ii) Report of Accounts Cash Drawers and Petty Cash
 - iii) Tax Distribution Report
- 7) Public Participation (Regarding the current agenda's ACTION ITEMS)
- 8) Interim Co-Directors' Reports

ACTION ITEM:

 - Approval of Memorandum of Extension to the Book and Bean License Agreement
 - Approval of contractor for flat roof project
 - Approval of audit services proposal for fiscal years 2016-2018
 - Approval of BMO Harris Business Credit Card Application and list of cardholders
- 9) Committee Reports
 - a) Executive – Lynn Poper Samalea, Chairperson
 - b) Buildings and Grounds – Emmie Ostrem, Chairperson
 - c) Finance – Jack Markley, Chairperson
 - d) Personnel – Essie Chavez, Chairperson
 - e) Program – Nancy Henricksen, Chairperson
 - f) Technology – Gail Gawlik, Chairperson
 - g) Search – Lynn Poper Samalea, Chairperson
 - h) Bylaws – Nancy Henricksen, Chairperson
- 10) Unfinished Business
- 11) New Business
- 12) Public Participation (Regarding New Business or other topics)
- 13) Staff Reports
- 14) Announcements
- 15) Closed Session - Adjourn to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific Library employees (5 ILCS 120/2(c)(1)) and to discuss minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 (5 ILCS 120/2(c)(21)) and destruction of verbatim recordings prior to April 2015

ACTION ITEM:

 - Approval of closed meeting minutes and decision whether to keep minutes confidential or open for public viewing and approval to destroy verbatim closed session recordings prior to April 2015
- 16) Adjournment

FYI - The next meeting of the Joliet Public Library Board of Trustees is scheduled for 7:00 p.m., Thursday, October 20, 2016 at the Black Road Branch Building located at 3395 Black Road, Joliet, 60431.

Any person needing an accommodation for a disability in order to attend a Board Meeting at the Library should contact a Community Engagement staff member by telephone at 815-846-3112, by email at ada@jolietlibrary.org or in writing, not less than five (5) working days prior to the meeting.