

AGENDA

Joliet Public Library Board of Trustees Meeting
3395 Black Road – Meeting Rooms E & F
October 20, 2016 – 7:00 p.m.

AGENDA NOTICE

Agendas are posted
48 hours prior to a meeting
at this site and on the Library's
website at www.jolietlibrary.org.

- 1) Convene and Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call of Trustees
- 4) Agenda revision and approval
- 5) Minutes review, revision, and approval
 - Regular Board Meeting – September 15, 2016
 - Committee of the Whole Meetings – September 16th and 19th, 2016
- 6) Treasurer's Report
 - a) Schedule of Accounts Payable
 - i) Accounts Payable/October 20, 2016 - \$61,838.80
 - ii) Checks Written Since Last Board Meeting on September 15, 2016 - \$480,677.40
 - iii) Electronic Payroll Transfers 9/23/16 and 10/7/16 - \$209,826.95**TOTAL ACCOUNTS PAYABLE \$752,343.15**
 - b) Financial Reports
 - i) Balance Sheet 9/30/16
 - ii) Report of Accounts Cash Drawers and Petty Cash
 - iii) Tax Distribution Report
- 7) Public Participation (Regarding the current agenda's ACTION ITEMS)
- 8) Interim Co-Directors' Reports
 - ACTION ITEM:
 - Approval of Maintenance Assistant/Lead Custodian, Branch job description
 - Approval of revised Circulation Policy
 - Approval of revised Fee Schedule
 - Approval to purchase 57 HP EliteDisplay E222 monitors in the amount of \$7,631.00 for staff at the Ottawa Street building and 24 HP EliteDisplay E222 monitors in the amount of \$3,217.00 for staff at the Black Road Branch from Computer View, Inc.
 - Approval of Wight & Company professional services in the amount of \$43,295.00 for the roof replacement project at the Joliet Public Library
 - Approval to extend the Interim Co-Director services and compensation of Helene Marzec and Laura Yanchick until November 24, 2016
 - Approval of FY2017 Budget
 - Approval of 2017 Holiday Schedule
- 9) Committee Reports
 - a) Executive – Lynn Poper Samalea, Chairperson
 - b) Buildings and Grounds – Emmie Ostrem, Chairperson
 - c) Finance – Jack Markley, Chairperson
 - d) Personnel – Essie Chavez, Chairperson
 - e) Program – Nancy Henricksen, Chairperson
 - f) Technology – Gail Gawlik, Chairperson
 - g) Bylaws – Nancy Henricksen, Chairperson
- 10) Unfinished Business
- 11) New Business
- 12) Public Participation (Regarding New Business or other topics)
- 13) Staff Reports
- 14) Announcements
- 15) Closed Session - Adjourn to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific Library employees (5 ILCS 120/2(c)(1))
- 16) Adjournment

FYI - The next meeting of the Joliet Public Library Board of Trustees is scheduled for 7:00 p.m., Thursday, November 17, 2016 in Meeting Room B at 150 N. Ottawa Street, Joliet, 60432.

Any person needing an accommodation for a disability in order to attend a Board Meeting at the Library should contact a Community Engagement staff member by telephone at 815-846-3112, by email at ada@jolietlibrary.org or in writing, not less than five (5) working days prior to the meeting.