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Bylaws Committee Meeting Minutes  
November 1, 2016 – 1:00 p.m.  
Black Road Branch – Meeting Room E

**1. Convene and Call to Order**

The meeting was called to order at 1:07 pm by Chairperson Nancy Henricksen.

**2. Roll Call**

Committee members present: Nancy Henricksen, Jack Markley, Gail Gawlik (1:15 pm), and Lynn Samalea as ex-officio.

Committee members absent: None

Staff members present: Deb Fowler

**3. Agenda Revision and Approval**

**MOTION:** Jack Markley moved and Lynn Samalea seconded to approve the agenda as presented. The motion passed unanimously with the following committee members voting “aye:” Gawlik, Markley, Samalea, and Henricksen.

**4. Minutes Review, Revision and Approval – September 29, 2016**

There were no minutes to review.

**5. New Business**

There was no new business.

**6. Old Business – Continue to review the current Bylaws and discuss possible revisions**

After the committee reviewed and discussed the recommended changes, it was determined that further clarification was needed by legal counsel on one of the sections.

**7. Public Participation**

There was no public comment.

Jack Markley left the meeting at 3:13pm.

**8. Adjournment**

**MOTION:** Lynn Samalea moved and Gail Gawlik seconded to adjourn at 3:17 pm. The motion passed unanimously with the following trustees voting “aye:” Henricksen, Gawlik, and Samalea.

  
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