



**JOLIET PUBLIC LIBRARY**  
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Committee of the Whole Meeting Minutes  
Black Road Branch – Meeting Room E  
June 30, 2016 – 1:00 p.m.

**1. Convene and Call to Order**

The meeting was called to order at 1:05 pm by Board President Lynn Poper Samalea.

**Pledge of Allegiance**

Essie Chavez led the group in the Pledge of Allegiance.

**2. Roll Call**

Trustees present: Lynn Samalea, Essie Chavez, Emmie Ostrem, and Carol Boban.

Trustees absent: Jack Markley, Nancy Henricksen, and Gail Gawlik

Staff members present: Deb Fowler

John Keister of John Keister & Associates was also present.

**3. Agenda Revision and Approval**

**MOTION:** Emmie Ostrem moved and Essie Chavez seconded to approve the agenda as written. The motion passed unanimously with the following trustees voting “aye:” Chavez, Ostrem, Boban, and Samalea.

**4. New Business**

John Keister met with the Trustees to determine what type of characteristics they are looking for in an Executive Director. Mr. Keister explained what traits he will look for in a candidate and how the search process will proceed. He relayed information that he obtained from a meeting that was held with the interim co-directors and department managers of the library. A website will be created about the position and potentially ready within a week.

**5. Public Participation**

There was no public comment.

**6. Adjournment**

**MOTION:** Essie Chavez moved and Emmie Ostrem seconded to adjourn at 2:10 pm. The motion passed unanimously with the following trustees voting “aye:” Chavez, Ostrem, Boban, and Samalea.

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