

## AGENDA

Joliet Public Library Board of Trustees Meeting  
Main Library – Meeting Room B  
February 18, 2016 – 7:00 p.m.

### AGENDA NOTICE

Agendas are posted  
48 hours prior to a meeting  
at this site and on the Library's  
website at [www.jolietlibrary.org](http://www.jolietlibrary.org).

- 1) Convene and Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call of Trustees
- 4) Agenda revision and approval
- 5) Minutes review, revision, and approval
  - Regular Board Meeting – January 21, 2016
- 6) Treasurer's Report
  - a) Schedule of Accounts Payable
    - i) Accounts Payable/February 18, 2016 - \$62,950.32
    - ii) Checks Written Since Last Board Meeting on January 21, 2016 - \$161,470.68
    - iii) Electronic Payroll Transfers 1/29/16 and 2/12/16 - \$230,959.86**TOTAL ACCOUNTS PAYABLE \$455,380.86**
  - b) Financial Reports
    - i) Balance Sheet 1/31/16 (unaudited)
    - ii) Report of Accounts Cash Drawers and Petty Cash
- 7) Public Participation (Regarding the current agenda's ACTION ITEMS)
- 8) Executive Director's Report
  - ACTION ITEM:
    - Approval of Web Programmer Job Description
- 9) Deputy Director's Report
- 10) Committee Reports
  - a) Executive – Lynn Poper Samalea, Chairperson
  - b) Buildings and Grounds – Emmie Ostrem, Chairperson
  - c) Finance – Jack Markley, Chairperson
  - d) Personnel – Essie Chavez, Chairperson
  - e) Program – Nancy Henricksen, Chairperson
  - f) Technology – Kim Neidermyer, Chairperson
- 11) Unfinished Business
- 12) New Business
- 13) Public Participation (Regarding New Business or other topics)
- 14) Staff Reports
- 15) Announcements
- 16) Closed Session - Adjourn to discuss minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 (5 ILCS 120/2(c)(21)) and to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific Library employees (5 ILCS 120/2(c)(1))
  - ACTION ITEM:
    - Approval of closed meeting minutes and decision whether to keep minutes confidential or open for public viewing
- 17) Adjournment

FYI - The next meeting of the Joliet Public Library Board of Trustees is scheduled for 7:00 p.m., Thursday, March 17, 2016 at the MAIN LIBRARY (150 N. Ottawa St).

Any person needing an accommodation for a disability in order to attend a Board Meeting at the Library should contact the Marketing and Community Relations Liaison by telephone at 815-846-3124, by email at [ada@jolietlibrary.org](mailto:ada@jolietlibrary.org) or in writing, not less than five (5) working days prior to the meeting.