

## AGENDA

Joliet Public Library Board of Trustees Meeting  
3395 Black Road, Joliet – Meeting Rooms E & F  
July 20, 2017 – 7:00 p.m.

### AGENDA NOTICE

Agendas are posted  
48 hours prior to a meeting  
at this site and on the Library's  
website at [www.jolietlibrary.org](http://www.jolietlibrary.org).

- 1) Convene and Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call of Trustees
- 4) Agenda revision and approval
- 5) Oath of Officers
  - President – Dr. John Markley
  - Vice President – Nancy Henricksen
  - Secretary – Carol Boban
  - Treasurer – Lynn Poper Samalea
- 6) Minutes review, revision, and approval  
-Regular Board Meeting – June 15, 2017
- 7) Treasurer's Report
  - a) Schedule of Accounts Payable
    - i) Accounts Payable/July 20, 2017 - \$191,747.39
    - ii) Checks Written Since Last Board Meeting on June 15, 2017 - \$185,297.51
    - iii) Electronic Payroll Transfers 6/16/17, 6/30/17, 7/14/17 - \$351,398.15**TOTAL ACCOUNTS PAYABLE \$728,443.05**
  - b) Financial Reports
    - i) Balance Sheet 6/30/17
    - ii) Report of Accounts, Cash Drawers and Petty Cash
    - iii) Tax Distribution Report
- 8) Public Participation (Regarding the current agenda's ACTION ITEMS)
- 9) Executive Director's Report
- 10) Deputy Director's Report
- 11) Committee Reports
  - a) Executive – Lynn Poper Samalea, Chairperson
  - b) Buildings and Grounds – Emmie Ostrem, Chairperson
  - c) Finance – Jack Markley, Chairperson
  - d) Personnel – Essie Chavez, Chairperson
  - e) Program – Nancy Henricksen, Chairperson
  - f) Technology – Gail Gawlik, Chairperson
- 12) Unfinished Business
- 13) New Business  
ACTION ITEMS:
  - Request approval to accept the proposal from Johnson Controls for emergency repairs to Carrier Air Handler Condensing Unit #2 at the Black Road Branch totaling \$26,423.61 for materials and labor
  - Request approval on revised Joliet Public Library Rules of Conduct Policy
- 14) Public Participation (Regarding New Business or other topics)
- 15) Staff Reports
- 16) Announcements
- 17) Closed Session - Adjourn to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific Library employees (5 ILCS 120/2(c)(1))
- 18) Adjournment

FYI - The next meeting of the Joliet Public Library Board of Trustees is scheduled for 7:00 p.m., Thursday, August 17, 2017 in Meeting Rooms E & F at the Black Road Branch, 3395 Black Road, Joliet, IL 60431. Any person needing an accommodation for a disability in order to attend a Board Meeting at the Library should contact a Community Engagement staff member by telephone at 815-846-3112, by email at [ada@jolietlibrary.org](mailto:ada@jolietlibrary.org) or in writing, not less than five (5) working days prior to the meeting.