



**JOLIET PUBLIC LIBRARY**  
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Building and Grounds Meeting Minutes  
Ottawa Street Branch – Meeting Room B  
150 N. Ottawa Street, Joliet, IL 60432  
March 16, 2017 – 6:05 p.m.

**1. Convene and Call to Order**

The meeting was called to order at 6:08 pm by Committee Chairperson Emmie Ostrem.

**2. Roll Call**

Committee members present: Emmie Ostrem, Essie Chavez, Carol Boban, Jack Markley, and Lynn Samalea as ex officio

Committee members absent: None

Other Board Trustees present: Gail Gawlik

Staff members present: Megan Millen, Catherine Yanikoski, Helene Marzec, Ed Rodriguez, and Deb Fowler

**3. Agenda Revision and Approval**

**MOTION:** Emmie Ostrem moved and Essie Chavez seconded to approve the agenda as presented. The motion passed unanimously via voice vote.

**4. New Business**

Chief Operations Officer Helene Marzec and Maintenance Coordinator Ed Rodriguez led a walkthrough of the Ottawa Street Branch building. The new chiller, newly renovated staff lounge and kitchen, and the Digital Media Studio were just a few of the highlights on the tour.

**5. Public Participation**

There was no public participation.

**6. Adjournment**

**MOTION:** Carol Boban moved and Essie Chavez seconded to adjourn at 7:01 pm. The motion passed unanimously via voice vote.

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