

## AGENDA

Joliet Public Library Board of Trustees Meeting  
3395 Black Road – Meeting Room F  
April 19<sup>th</sup> 2018

- 1) Convene and Call to Order
  - 2) Pledge of Allegiance
  - 3) Roll Call of Trustees
  - 4) Agenda revision and approval
  - 5) Minutes review, revision, and approval
  - Regular Board Meeting – March 15<sup>th</sup>, 2018
  - 6) Treasurer's Report
    - a) Schedule of Accounts Payable
      - i) Accounts Payable April 19, 2018 - \$59,193.78
      - ii) Checks Written Since Last Board Meeting on March 15<sup>th</sup>, 2018- \$183,508.60
      - iii) Electronic Payroll Transfers 3/23/18 and 4/6/18 - \$244,056.79
- TOTAL ACCOUNTS PAYABLE \$486,759.17**
- b) Financial Reports
    - i) Balance Sheet 4/19/18
    - ii) Report of Accounts, Cash Drawers and Petty Cash
  - 7) Public Participation (Regarding the current agenda's ACTION ITEMS)
  - 8) PRESENTATION: Library Planning Associates
  - 9) Executive Director's Report
  - 10) Deputy Director's Report
  - 10) Unfinished Business
  - 11) New Business

### ACTION ITEMS:

- Motion to approve Intergovernmental Agreement with City of Joliet
  - Motion to approve contract with Best Quality Cleaners
  - Motion to approve job description for Building and Grounds Coordinator
  - Motion to approve job description for Building Services Associate
  - Motion to approve job description for Building Services Assistant
- 12) Public Participation (Regarding New Business or other topics)
  - 13) Staff Reports
  - 14) Announcements
  - 15) Closed Session- Adjourn to discuss the setting of a price for sale or lease of property owned by the public body. (5 ILCS 120/2(c)(6) and to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific Library employees (5 ILCS 120/2(c)(1)
  - 16) Adjournment



FYI - The next meeting of the Joliet Public Library Board of Trustees is scheduled for 7:00 p.m., Thursday, May 17<sup>th</sup>, 2018 in Meeting Room F at the Black Road Branch, 3395 Black Road, Joliet, IL 60431. Any person needing an accommodation for a disability in order to attend a Board Meeting at the Library should contact a Community Engagement staff member by telephone at 815-846-3112, by email at [ada@jolietlibrary.org](mailto:ada@jolietlibrary.org) or in writing, not less than five (5) working days prior to the meeting.