



# JOLIET PUBLIC LIBRARY

## CONNECTING YOU TO THE WORLD

### **Display Policy**

**Policy Adopted by the Joliet Public Library Board of Trustees  
January 20, 2011**

The Joliet Public Library provides space for exhibits and displays of interest, information, and enrichment to the community. The purpose of the display areas and bulletin boards in the Joliet Public Library is to extend the Library's role as a cultural, educational, and community-centered institution. While first priority is given to displays of Library programming and marketing, postings that promote city-sponsored events and community activities and organizations are also accepted.

Displays of library materials will be maintained by library staff. These displays are used to make materials more accessible to users, to feature different segments of the Library's collection, and to increase or reflect awareness of current issues and/or events. Circulating materials may be borrowed directly from the display.

The Library offers space for community postings and handouts from non-profit groups and organizations and government agencies. The Library acts as a distribution point for information that city, county, state, and federal government agencies wish to disseminate widely. All notices, posters, and literature must be approved and placed for display by library staff, space permitting. Staff may discard items not approved for placement. Postings will be retained until the day after the program/event, unless items to be posted exceed the available space. The Library may distribute multiple copies of ongoing publications, informational brochures, and pamphlets of a cultural or educational nature. Postings or handouts may be displayed that advertise events of a cultural, civic, or educational nature, but postings or handouts of a commercial nature that advertise the sale of merchandise are prohibited.

Glass cases are available for Library and community displays. These cases can be used by organizations to provide information about community groups engaged in activities of a non-commercial nature. Some cases are designated to display collections and other items of interest to a general audience. While all due care is taken, the Library assumes no responsibility for loss of or damage to display collections or items, and all collections and items are exhibited at the owner's risk.

Information presented in displays or community postings shall be governed by the spirit of the American Library Association's Library Bill of Rights and concept of intellectual freedom. The exhibiting of information does not constitute an endorsement by the Library of any group, their ideas, or programs. Displays by community groups cannot in any way disrupt the normal routines of the Library. Exceptions are made at the discretion of the Library Director or designee.