

AGENDA

Joliet Public Library Board of Trustees Meeting
150 North Ottawa St. 2nd Floor Board Room
April 20, 2023 @ 6:00 PM

AGENDA NOTICE

Agendas are posted 48
hours prior to a meeting at
this site and on the
Library's website at
www.jolietlibrary.org.

- 1) Convene and Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call of Trustees
- 4) Agenda revision and approval
- 5) Minutes review, revision, and approval
March 16, 2023, Board of Trustees Meeting Minutes
- 6) Treasurer's Report –
 - a. Schedule of Accounts Payable
 - i. Accounts Payable April 20, 2023 - \$113,734.54
 - ii. Checks Written Since Last Board Meeting on March 16th, 2023- \$196,694.70
 - iii. Electronic Payroll Transfers on 3/17/2023, 3/31/2023, 4/14/2023 - \$415,685.35
 - iv. **TOTAL ACCOUNTS PAYABLE \$726,144.59**
 - b. Financial Reports
 - i. Balance Sheet 4/20/2023
 - ii. Report of Accounts, Cash Drawers
- 7) Public Participation (Regarding the current agenda's ACTION & DISCUSSION ITEMS)
- 8) Executive Director's Report
- 9) Deputy Director's Report
- 10) Unfinished Business
- 11) New Business

ACTION ITEMS:

- Drug & Alcohol Testing Policy – move to Employee Handbook
- Employee Bill of Rights Policy – move to Employee Handbook
- Examination Proctoring Policy
- Fee Schedule Policy
- Study Room Policy
- Approval of Trustee Reappointment Letter

DISCUSSION ITEMS:

- Freedom of Information Act Policy
- Freedom to Read Policy
- Fund Balance & Net Assets Policy
- Gift Donation Policy

- 12) Public Participation
- 13) Staff Reports
- 14) Announcements
- 15) Adjournment

The next meeting of the Joliet Public Library Board of Trustees is scheduled for 6:00pm, Thursday, May 18, in Meeting Room F, 3395 Black Road, Joliet, IL 60432. Any person needing an accommodation for a disability in order to attend a Board Meeting at the Library should contact the Administrative Services Coordinator by telephone at 815.740.2669, by email at ada@jolietlibrary.org or in writing, not less than five (5) working days prior to the meeting.