

AGENDA

Joliet Public Library Board of Trustees Meeting
150 North Ottawa St. – Marquette Room
February 20th, 2020

AGENDA NOTICE

Agendas are posted
48 hours prior to a meeting
at this site and on the Library's
website at www.jolietlibrary.org.

- 1) Convene and Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call of Trustees
- 4) Agenda revision and approval
- 5) Minutes review, revision, and approval
January 16th Board of Trustees Meeting Minutes
- 6) Treasurers Report –
 - a. Schedule of Accounts Payable
 - i. Accounts Payable February 20th, 2020 - \$80,371.34
 - ii. Checks Written Since Last Board Meeting on January 16th, 2020- \$168,562.52
 - iii. Electronic Payroll Transfers 1/22/20, 2/07/20 - \$252,481.46**TOTAL ACCOUNTS PAYABLE \$501,415.32**
 - b. Financial Reports
 - i. Balance Sheet 2/20/2020
 - ii. Report of Accounts, Cash Drawers
- 7) Public Participation (Regarding the current agenda's ACTION ITEMS)
- 8) Executive Director's Report
- 9) Deputy Director's Report
- 10) Unfinished Business
- 11) New Business
ACTION ITEMS:
 - Review/Approval of revised Adult Services Manager Job Description
 - Review/Approval of new Adult Services Assistant Manager Job Description
 - Review/Approval of new Local History Librarian Job Description
 - Motion to allocate \$4 million dollars into the Special Reserve Fund
 - Motion to appoint Nancy Henricksen to the Interior Design Committee for Project Burnham
- 12) Public Participation
- 13) Staff Reports
- 14) Announcements
- 15) Closed Session
- 16) Adjournment

FYI - The next meeting of the Joliet Public Library Board of Trustees is scheduled for 7:00 p.m., Thursday, March 19th, 2020 in the Marquette at the Ottawa Street Branch, 150 North Ottawa Street, Joliet, IL 60432. Any person needing an accommodation for a disability in order to attend a Board Meeting at the Library should contact a Community Engagement staff member by telephone at 815-740-2669, by email at business@jolietlibrary.org or in writing, not less than five (5) working days prior to the meeting.