

## **Friends of the Joliet Public Library – Minutes November 11, 2022**

1. Convene and Call to Order: Meeting was called to order at 10:04 a.m.
2. Roll Call: Members Present: Dave Hlavac, John Davis, Linda Aguilar, Frankie Overcash, Ted Overcash, Ron Likovic, Val Devine, Ethel Garrett, Marilyn Boehner, Colleen Robbins, Elizabeth Giacomi, Laurence Dent, Andy Neill, Michele Janicek
3. Agenda Additions: Recognizing new members: Laurence, Elizabeth, and Michele
4. Treasurer's Report: see handout for report of income and expenses since the last meeting.  
Beginning balance as of 9/01/22 = \$34,752.15  
Income = \$2,565.76  
Expenses = \$414.67  
Ending Balance as of 10/31/22 = \$36,903.24  
Motion to accept the Treasurer's report was made by John; second by Ethel; motion approved.
5. Read and Approve Minutes from 9/17/22:
  - Motion to approve the minutes was made by John; second by Elizabeth; motion approved.
6. Library News: Val Devine, Liaison
  - Discussion regarding what we do with books that we do not sell:
    - Thrift will recycle them, but we have to pay for shipping to send them to Thrift.
    - Val reported that Baker & Taylor publishers has a program to take discarded books for recycling and give the library credit toward new purchases. Members expressed interest in learning more about this program. Val will contact the representative and report back to us with more information.
    - Dave is also looking into other book recyclers such as Better World Books.
  - Any Friends member who regularly comes to the library to work on the on-going sales should contact Val, send her a recent photo of yourself, and she will order a lanyard & key card that allows access to elevators, Friends' area, etc.
  - Joe ordered signs for the ongoing sales. Mallory tweaked the design and sent it back to the sign company. There will be signs for both branches to hang above our shelving units. Val will find out if there will be two signs for Black Road as our sale shelves are in two different areas.
7. Committee Reports:
  - Membership discussion:
    - Ron sent letters via email to about 17 new members (most joined at the fall book sale).
    - Cost of Wild Apricot database is \$60/month - It's a management system that would allow us to send messages, do renewals automatically, take payments online, send newsletters, and more.
    - We've only had it one month so it's too early to know if it is worth the cost.
    - This system will give us our data back if we decide to cancel our membership.
    - Paul is updating the list as new members join. He will be encouraged to attend the next meeting to explain the database more fully, or he/Dave will send something out to the group so we can look at it. (Check out their website: <https://www.wildapricot.com/>)
    - Dave will have more info on it by the next meeting.

- Publicity:
  - Mallory maintains the Friends website for us. She will add meeting dates and sale dates to the website once they are approved.
  - Do we have anyone with information from other Friends groups that could give us input on doing a newsletter or other form of communication with members? With WildApricot database software we have the capability of sending newsletters out to members.
  - There will be a lot of people downtown and in the OSB library for Light Up the Holidays events. Val will work with Mallory to publicize a Black Friday Book Sale at both locations. All books will be buy 1/get 2 free (of equal/lesser value). DVDs not included.

#### 8. Old Business:

- Thrift Books Update: see handouts for more information
  - Dave talked to Thrift – they are accepting more books right now because they sell a lot more during the holiday season.
  - They take more of what we send when we use Bookfinder to scan.
  - The cost for dropping off and picking up the bins remains too high. Dave will ask about another plan with lower costs and give us more information at the next meeting.
  - We will look into the Baker & Taylor option.
- Recycling: Paul purchased software/subscription/status: more information will be available at the next meeting.
- Computer for scanning at OSB: This is already in place; Marilyn has been using it to scan books.
- Meeting dates for 2023: (all meetings are at 10:00 a.m.)
  - February 18 – OSB
  - April 22 – BRB
  - September 16 – OSB
  - November 18 – BRB

Motion to approve meeting dates was made by John; second by Frankie; motion approved.

- Sale dates for 2023 (subject to change)
  - June 24 – OSB in the McGuire Room – one day sale.... Set up on 6/23
    - 9 – 10 a.m. – members only
    - 10 a.m. – 3 p.m. regular sale
    - 3 – 4 p.m. bag sale
    - 4 – 5 p.m. clean up
  - April 27 – May 1<sup>st</sup> – BRB
    - Friday evening 5 – 7 p.m. – members only
    - Saturday 9 a.m. – 4 p.m. regular sale
    - Sunday 1 – 3 p.m. – bag sale; clean-up 3 – 4 p.m.
  - Val will look for dates for a fall sale at BRB in Sept. or Oct.

#### 9. New Business:

- Funding Request: (see handout Funding Request Form) Andrea Sowers requested \$450 to supply the teen cabinet with art, craft, and misc. supplies as well as personal hygiene supplies. Motion to approve the request was made by Ron; second by Ted; motion approved.
- Officer review/nominations
  - President is a 2-year term that ends in November 2023. All other officers are 1-year terms. No nominations were made from the floor. The current officers agreed to serve in their current positions for another year.

- Slate of officers is as follows: Vice President – John Davis; Treasurer – Frankie Overcash; Secretary – Linda Aguilar

Motion to approve the current officers for next year was made by John; second Marilyn; motion approved.

- Dave announced that he will not seek re-election when his term is finished. That gives us one year to find someone willing to be president.
- There was a question from one of the members about the Friends funding a need at the library brought to us by patrons instead of staff. In this case the funding request would be to replace or reupholster some of the chairs at BRB. The padding is worn thin, and they are very uncomfortable to sit in. Val will inquire whether that is something in which the Friends can get involved and report back to us at the next meeting.

10. Announcements: A traveling exhibit will be coming for Hispanic Heritage Month to the Ottawa Street branch in September/October. Among the activities offered at this event, there will be a Mariachi band and taco truck.

11. Adjourn time: 11:59 a.m. Motion to adjourn made by Marilyn; second by Ethel; motion approved.