

## **MINUTES**

Special Board Meeting

Meeting Date: December 22, 2021

2:00 PM – Black Road Branch – Meeting Room F

### **1. Convene and Call to Order**

A special meeting of the Board of Trustees of the Joliet Public Library was held on December 22, 2021. The meeting convened at 2:00 p.m. with President Lynn Samalea presiding.

### **2. Roll Call of Trustees**

Trustees present: Dr. Jack Markley, Lynn Samalea, Essie Chavez, Diane Harris, Kelly Rohder-Tonelli, Nancy Henricksen, Gail Gawlik, Elaine Bottomley

Trustees Absent: Emmie Ostrem

Staff members attending were Megan Millen, Dana Perry and Mallory Hewlett.

Also in attendance was Shaun Kelly and Sarah Ponto from Engberg Anderson.

### **3. Agenda Revision and Approval**

**MOTION:** Nancy Henricksen moved and Jack Markley seconded to accept the agenda as presented. The motion passed unanimously with the following trustees voting “aye” Henricksen, Samalea, Chavez, Gawlik, Harris, Markley, Bottomley, Rohder-Tonelli.

### **4. Minutes Review, Revision, and Approval**

Board of Trustees Meeting- November 18, 2021

**MOTION:** Diane Harris moved and Essie Chavez seconded to approve the minutes from November 18th, 2021. The motion passed unanimously with the following trustees voting “aye” Henricksen, Samalea, Chavez, Gawlik, Harris, Markley, Bottomley, Rohder-Tonelli.

## 5. New Business---

- **Motion to approve Special Events Coordinator job description**  
Gail Gawlik moved and Dr. Jack Markley seconded to Special Events Coordinator job description  
The motion passed with the following trustees voting "aye:  
Henricksen, Samalea, Chavez, Gawlik, Harris, Markley, Bottomley, Rohder-Tonelli.
- **Motion to approve the proposal for shelving submitted for Package 2B from Library Furniture International for the amount of \$436,334.00**  
Dr. Jack Markley moved and Diane Harris seconded to approve the proposal for shelving submitted for Package 2B from Library Furniture International for the amount of \$436,334.00  
The motion passed with the following trustees voting "aye:  
Henricksen, Samalea, Chavez, Gawlik, Harris, Markley, Bottomley, Rohder-Tonelli..
- **Motion to approve the bid for end panels submitted for Package 3B from the Library Furniture International for the amount of \$115,334.00**  
Nancy Henricksen moved and Gail Gawlik seconded to approve the the bid for end panels submitted for Package 3B from the Library Furniture International for the amount of \$115,334.00.  
The motion passed with the following trustees voting "aye:  
Henricksen, Samalea, Chavez, Gawlik, Harris, Markley, Bottomley, Rohder-Tonelli.
- **Motion to approve the bid for custom furniture submitted for Package 11 from Library Furniture International for the amount of \$137,804.00**
- Dr. Jack Markley moved and Kelly Rohder-Tonelli seconded to approve the bid for custom furniture submitted for Package 11 from Library Furniture International for the amount of \$137,804.00  
The motion passed with the following trustees voting "aye:  
Henricksen, Samalea, Chavez, Gawlik, Harris, Markley, Bottomley, Rohder-Tonelli..


## 6. Public Participation--- None.

## 7. Announcements- Wishing the Board and Staff of JPL Happy Holidays.

## 8. Adjournment

**MOTION:** Nancy Henricksen moved and Gail Gawlik seconded to adjourn the meeting at 2:17 p.m. The motion passed with the following trustees voting "aye: Henricksen, Samalea, Chavez, Gawlik, Harris, Markley, Bottomley, Rohder-Tonelli.

  
Secretary, Gail Gawlik

  
Date