

## MINUTES

Board of Trustees Meeting  
3395 Black Road Joliet IL, Meeting Room F  
February 15th 2024 , 6:00PM

### 1. Convene and Call to Order

A regular meeting of the Board of Trustees of the Joliet Public Library was held on February 15<sup>th</sup>, 2024. The meeting started at 6:00 PM with President Gail Gawlik presiding.

### 2. Pledge of Allegiance

Emmie Ostrem led the group in the Pledge of Allegiance.

### 3. Roll Call of Trustees

Trustees present: Henricksen, Ostrem, Samalea, Montagano-Liburdi, Gawlik, Harris, Bottomley, Rohder-Tonelli.

Trustees absent: Jack Markley

Staff members present: Megan Millen, Jim Deiters, Josh Phillips, Dennis Broz and Dana Perry. Also present was Anders Dahlgren from Library Planning Associates

### 4. Agenda Revision and Approval

Bottomley moved and Samalea seconded to approve the agenda as presented. The motion passed unanimously via voice vote.

### 5. Minutes Review, Revision, and Approval

Trustee Board Meeting Minutes – January 18, 2024.

**MOTION:** Harris moved and Montagano-Liburdi seconded to approve the minutes from January 18, 2024. The motion carried unanimously via voice vote.

## **6. Treasurers Report**

**MOTION:** Samalea moved and Henricksen seconded to accept and authorize for payment the 2/15/2024 Accounts Payable for \$180,348.75 the Checks Written since Last Board Meeting on 1/18/2024 in the amount of \$119,141.85 and the Electronic Payroll Transfers on 1/19/24, 2/2/24 in the amount of \$294,511.07 for a Total Accounts Payable of \$594,001.67 The motion passed unanimously with the following Trustees voting “aye”: Rhoder-Tonelli, Montagano-Liburdi, Gawlik, Harris, Ostrem, Henricksen, Samalea, Bottomley.

**MOTION:** Samalea moved and Harris seconded to accept and file for audit the 1/31/2024 Balance Sheet, the Report of Accounts, Cash Drawers and Tax Distribution. The motion passed unanimously with the following trustees voting “aye” Rhoder-Tonelli, Montagano-Liburdi, Gawlik, Harris, Ostrem, Henricksen, Samalea, Bottomley.

## **7. Public Participation on Action Items – None.**

## **8. Executive Director Report – Megan Millen**

A complete Report was included in the Board Packet. Following are some of the highlights of her report.

We are happy to announce that we have received the remaining grant money for Project Burnham and are awaiting instructions on how to transfer it over to pay the bonds.

New City Manager, Beth Beatty, will be coming to the Ottawa St. location for a tour of the Library.

## **9. Deputy Director Report – Jim Deiters**

A complete Report was included in the Board Packet. Following are some of the highlights of his report:

After many months of meeting with our strategic plan consultant, tonight we are asking the board to approve the updated mission/vision/values as well as the new goals and strategies.

We are gathering and compiling 2023 material circulations, door counts and budget expenses to be sent in for our annual IPLAR.

**10. Unfinished Business – None.**

**11. New Business –**

**Action Items:**

**Motion to Approve 2024-2026 Strategic Plan and JPL Mission, Vision and Values**

Henricksen moved and Harris seconded to Approve 2024-2026 Strategic Plan and JPL Mission, Vision and Values  
The motion passed unanimously with the following trustees voting “aye” Rhoder-Tonelli, Montagano-Liburdi, Gawlik, Harris, Ostrem, Henricksen, Samalea, Bottomley.

**DISCUSSION ITEMS:**

**12. Library Planning Associates Discussion with Anders Dahlgren**

Anders from Library Planning Associates discussed initiating a new planning effort and a summary of key findings from the 2018 study.

**13. Public Participation – None.**

**14. Staff Reports –**

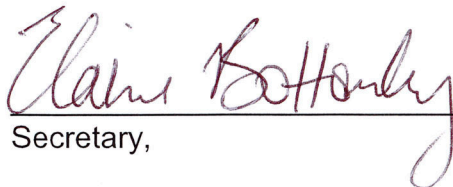
Adult Services was excited to celebrate the JPL Book Clubs 25 year anniversary!

Youth Service welcomes new youth librarian, Faith.

**15. Announcements – None.**

**16. Adjournment**

**MOTION:** Henricksen moved and Harris seconded to adjourn the meeting at 6:58 PM. The motion carried unanimously via voice vote.

  
Secretary,

3/21/24  
Date