



MINUTES

Board of Trustees- Hybrid Meeting
3395 Black Road, Meeting Room F&E
Meeting Date: April 21, 2022

1. Convene and Call to Order

A regular meeting of the Board of Trustees of the Joliet Public Library was held on April 21, 2022. The meeting convened at 6:00 p.m. with President Lynn Samalea presiding.

2. Pledge of Allegiance

Diane Harris led the group in the Pledge of Allegiance.

3. Roll Call of Trustees

Trustees present: Dr. Jack Markley, Nancy Henricksen, Lynn Samalea, Diane Harris, Kelly Rohder-Tonelli, Elaine Bottomley, Essie Chavez.

Trustees Absent: Emmie Ostrem and Gail Gawlik

Staff members attending were Megan Millen, Jim Deiters, Dana Perry, Christian Serrato, Josh Phillips, Leticia Budrik, Nicolette Szendzial, Angela Van Vuren, Karen Snider, and Brittney Campbell

Also in attendance were Carol Johnston and Diane Harmon

4. Agenda Revision and Approval

MOTION: Nancy Henricksen moved and Elaine Bottomley seconded to accept the agenda as presented. The motion passed unanimously with the following trustees voting "aye" Markley, Henricksen, Samalea, Harris, Rohder-Tonelli, Bottomley and Chavez.

5. Minutes Review, Revision, and Approval

Trustee Board Meeting- March 17th, 2022.

MOTION: Dr. Jack Markley moved and Diane Harris seconded to approve the minutes from March 17th, 2022. The motion passed unanimously with the

following trustees voting “aye” Markley, Henricksen, Samalea, Harris, Rohder-Tonelli, Bottomley and Chavez

6. Treasurers Report

MOTION: Elaine Bottomley moved and Nancy Henricksen seconded to accept and authorize for payment the 4/21/2022 Accounts Payable for \$662,803.23, the Checks Written since Last Board Meeting on 3/17/2022 in the amount of \$141,899.76 and the Electronic Payroll Transfers on 3/18/2022, 4/01/2022 and 4/15/2022 in the amount of \$383,553.33 for a Total Accounts Payable of \$1,188,256.32 The motion passed unanimously with the following trustees voting “aye”: Markley, Henricksen, Samalea, Harris, Rohder-Tonelli, Bottomley and Chavez.

MOTION: Elaine Bottomley moved and Dr. Jack Markley seconded to accept and file for audit the 4/21/2022 Balance Sheet, the Report of Accounts, Cash Drawers. The motion passed unanimously with the following trustees voting “aye”: Markley, Henricksen, Samalea, Harris, Rohder-Tonelli, Bottomley and Chavez.

7. Public Participation on Action Items- None.

8. Executive Directors Report -

A complete Report was included in the Board Packet. Following, are some highlights of her report-

Project Burnham updates: Phase 2 has gone smoothly and is beginning to wind down. Staff is transitioning into their permanent office spaces. Phase 3 consists of constructing the main floor of the 1991 building. Despite some shelving delays, we are still aiming for a completion by end of July.

Jim and Megan met with Adult Services staff to gather their input on their next manager.

We have been so fortunate to have a number of financial sponsors for SWD. We would like to thank Joliet Township, First Midwest Bank, TBS, D’Arcy Auto, City Center Partnership and the Friends of the Joliet Library for their contributions.

9. Deputy Directors Report –

A complete Report was included in the Board Packet. Following are highlights of his report-

The 2022 Chamber Leadership School is off to a great start; the civic project group is collaborating with the YMCA of Joliet on improved employee recruitment strategies.

A master plan is in place for creating an annual calendar for maintenance and upkeep of JPL's policies.

10. Unfinished Business – None.

11. New Business---

ACTION ITEMS:

Motion to approve Letter to Mayor O'Dekirk regarding reappointment of Trustees
Elaine Bottomley moved and Dr. Jack Markley seconded to approve the Letter to Mayor O'Dekirk regarding reappointment of Trustees

The motion passed with the following trustees voting "aye: Markley, Henricksen, Samalea, Harris, Rohder-Tonelli, Bottomley and Chavez.

Also noted was the need to have an Executive Session to review Closed Session minutes. An Executive Session will be held before the May board meeting.

12. Public Participation--- None.

13. Staff Reports –

The DMS created and premiered a video at our All Staff Day, featuring Board President, Lynn Samalea.

14. Announcements- Tonight, we would like to honor Nancy K. Henricksen for her 30 years of devotion and dedication to the Joliet Public Library Board of Trustees.

15. Adjournment

MOTION: Diane Harris moved and Dr. Jack Markley seconded to adjourn the meeting at 6:32 p.m. The motion passed with the following trustees voting "aye: Markley, Henricksen, Samalea, Harris, Rohder-Tonelli, Bottomley, Chavez

Gail Gawlik
Secretary, Gail Gawlik

May 19, 2022
Date