



MINUTES

Board of Trustees Meeting
3395 Black Road Joliet, IL.
August 20, 2026, 6:00PM

1. Convene and Call to Order

A regular meeting of the Board of Trustees of the Joliet Public Library was held on August 20, 2026. The meeting started at 6:00 PM with President Lynn Samalea presiding.

2. Pledge of Allegiance

Katie Gulas led the group in the Pledge of Allegiance.

3. Roll Call of Trustees

Trustees present: Markley, Henricksen, Samalea, Gulas, Gawlik, Bottomley, Rohder-Tonelli.

Trustees absent: Moffett and Harris.

Staff members present: Megan Millen, Jim Deiters, Laura Yanchick, Val Devine and Dana Kutsie.

4. Agenda Revision and Approval

Markley moved and Henricksen seconded to approve the agenda.

The motion carried unanimously via voice vote.

5. Minutes Review, Revision, and Approval

Trustee Board Meeting Minutes – August 20, 2026

MOTION: Gawlik moved and Bottomley seconded to approve the minutes from July 16, 2026. The motion passed unanimously with trustees voting “aye” Moffet, Rohder-Tonelli, Bottomley, Henricksen, Samalea, Gawlik, Markley.

6. GW Associates – FY2025 Audit

FY2025 Audit: David M. Jelonek, CPA, of GW& Associates, presented the FY2025 Audit and answered Board questions regarding the findings.

7. Treasurer's Report

MOTION: Gawlik moved and Henricksen seconded to accept and authorize for payment Accounts Payable for August 20th, 2026 in the amount of **\$269,181.52** Checks Written Since Last Board Meeting on July 16, 2026 - **\$67,436.52** and the Electronic Payroll Transfers on **7/31/2026 & 8/14/2026 - \$320,717.63**

Total Accounts Payable \$657,335.67

The motion passed unanimously with the following Trustees voting “aye”: Markley, Henricksen, Samalea, Gulas, Gawlik, Bottomley, Rohder-Tonelli.

MOTION: Gawlik moved and Bottomley seconded to accept and file for audit the 7/31/2026 Balance Sheet, the Report of Accounts, Cash Drawers. The motion passed unanimously with the following trustees voting “aye” Markley, Henricksen, Samalea, Gulas, Gawlik, Bottomley, Rohder-Tonelli.

8. Public Participation on Action Items – None.

9. Executive Director Report – Megan Millen

A complete Report was included in the Board Packet. Following are some of the highlights of her report:

Our Building Services Manager last day was July 24. Following interviews, a candidate was selected, with an announcement to be made at the Board Meeting.

An RFP for search firms was issued, with proposals due August 14. The Search Committee convened in late August.

PinCon, the inaugural conference drew more than 300 attendees on August 7. Jim was recognized for his great work on the planning committee.

Megan will share reflections on her top five JPL moments in her final five Board Reports.

10. Deputy Director Report – Jim Deiters

A complete Report was included in the Board Packet. Following are some of the highlights of his report:

Patrick and Janet are seeking fall interns; the DMS position honors Josh Phillips.

Community Leadership School: Continuing Education will be held at Black Road on October 20, from 9 a.m.–noon, focusing on workplace trust.

11. Unfinished Business – None.

12. New Business –

ACTION ITEMS-

Motion to Approve Trustee Bylaws

Rohder-Tonelli moved and Gulas seconded to approve the Trustee Bylaws

The motion carried unanimously via voice vote.

13. Public Participation - None.

14. Staff Reports –

A full report from department managers was included in the Board Packet.

15. Announcements

16. Adjournment

MOTION: Gawlik moved and Bottomley seconded to adjourn the meeting at 6:43 PM. The motion carried unanimously via voice vote.

Secretary, Kelly Rohder-Tonelli

Date