

## AGENDA

Joliet Public Library Board of Trustees Meeting  
150 N. Ottawa Street – Meeting Room B – 2<sup>nd</sup> Floor  
February 16, 2017 – 7:00 p.m.

### AGENDA NOTICE

Agendas are posted  
48 hours prior to a meeting  
at this site and on the Library's  
website at [www.jolietlibrary.org](http://www.jolietlibrary.org).

- 1) Convene and Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call of Trustees
- 4) Agenda revision and approval
- 5) Minutes review, revision, and approval  
- Regular Board Meeting – January 19, 2017
- 6) Treasurer's Report
  - a) Schedule of Accounts Payable
    - i) Accounts Payable/February 16, 2017 - \$ 35,685.55
    - ii) Checks Written Since Last Board Meeting on January 19, 2017 - \$150,799.53
    - iii) Electronic Payroll Transfers 1/27/17 and 2/10/17 - \$224,187.90**TOTAL ACCOUNTS PAYABLE \$410,672.98**
  - b) Financial Reports
    - i) Balance Sheet 1/31/17 (unaudited)
    - ii) Report of Accounts, Cash Drawers and Petty Cash
- 7) Public Participation (Regarding the current agenda's ACTION ITEMS)
- 8) Executive Director's Report  
ACTION ITEMS:  
-Approval of Resolution 2017-01 – Naming Megan Millen as Primary Account Authority for Illinois Funds E-Pay Account
- 9) Committee Reports
  - a) Executive – Lynn Poper Samalea, Chairperson
  - b) Buildings and Grounds – Emmie Ostrem, Chairperson
  - c) Finance – Jack Markley, Chairperson
  - d) Personnel – Essie Chavez, Chairperson
  - e) Program – Nancy Henricksen, Chairperson
  - f) Technology – Gail Gawlik, Chairperson
- 10) Unfinished Business
- 11) New Business
  - a) Review of Personnel Handbook
- 12) Public Participation (Regarding New Business or other topics)
- 13) Staff Reports
- 14) Announcements
- 15) Closed Session - Adjourn to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific Library employees (5 ILCS 120/2(c)(1))
- 16) Adjournment

FYI - The next meeting of the Joliet Public Library Board of Trustees is scheduled for 7:00 p.m., Thursday, March 16, 2017 in Meeting Room B at 150 N. Ottawa Street, Joliet, 60432.

Any person needing an accommodation for a disability in order to attend a Board Meeting at the Library should contact a Community Engagement staff member by telephone at 815-846-3112, by email at [ada@jolietlibrary.org](mailto:ada@jolietlibrary.org) or in writing, not less than five (5) working days prior to the meeting.