

AGENDA

Joliet Public Library Board of Trustees Meeting
150 N. Ottawa Street – Meeting Room B – 2nd Floor
March 16, 2017 – 7:00 p.m.

AGENDA NOTICE

Agendas are posted
48 hours prior to a meeting
at this site and on the Library's
website at www.jolietlibrary.org.

- 1) Convene and Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call of Trustees
- 4) Agenda revision and approval
- 5) Minutes review, revision, and approval
 - Regular Board Meeting – February 16, 2017
- 6) Treasurer's Report
 - a) Schedule of Accounts Payable
 - i) Accounts Payable/March 16, 2017 - \$106,370.94
 - ii) Checks Written Since Last Board Meeting on February 16, 2017 - \$156,047.13
 - iii) Electronic Payroll Transfers 2/24/17 and 3/10/17 - \$223,932.48**TOTAL ACCOUNTS PAYABLE \$486,350.55**
 - b) Financial Reports
 - i) Balance Sheet 2/28/17 (unaudited)
 - ii) Report of Accounts, Cash Drawers and Petty Cash
- 7) Public Participation (Regarding the current agenda's ACTION ITEMS)
- 8) Executive Director's Report
 - ACTION ITEMS
 - Approval of Revised Personnel Handbook
 - Approval of Revised Computer and Internet Use Policy
 - Approval of Parental Internet Access Consent Form
 - Approval of Revised Circulation Policy
 - Approval to Delete Policy No. PT07 – Internet Filtering Policy
- 9) Deputy Director's Introduction
- 10) Committee Reports
 - a) Executive – Lynn Poper Samalea, Chairperson
 - b) Buildings and Grounds – Emmie Ostrem, Chairperson
 - c) Finance – Jack Markley, Chairperson
 - d) Personnel – Essie Chavez, Chairperson
 - e) Program – Nancy Henricksen, Chairperson
 - f) Technology – Gail Gawlik, Chairperson
- 11) Unfinished Business
- 12) New Business
- 13) Public Participation (Regarding New Business or other topics)
- 14) Staff Reports
- 15) Announcements
- 16) Closed Session - Adjourn to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific Library employees (5 ILCS 120/2(c)(1)) and to discuss minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 (5 ILCS 120/2(c)(21)) and destruction of verbatim recordings prior to October 2015
 - ACTION ITEM
 - Approval of closed meeting minutes and decision whether to keep minutes confidential or open for public viewing and approval to destroy verbatim closed session recordings prior to October 2015
- 17) Adjournment

FYI - The next meeting of the Joliet Public Library Board of Trustees is scheduled for 7:00 p.m., Thursday, April 20, 2017 in Meeting Room B at 150 N. Ottawa Street, Joliet, 60432.

Any person needing an accommodation for a disability in order to attend a Board Meeting at the Library should contact a Community Engagement staff member by telephone at 815-846-3112, by email at ada@jolietlibrary.org or in writing, not less than five (5) working days prior to the meeting.