

## AGENDA

Joliet Public Library Board of Trustees Meeting  
3395 Black Road, Joliet – Meeting Rooms E & F  
June 15, 2017 – 7:00 p.m.

### AGENDA NOTICE

Agendas are posted  
48 hours prior to a meeting  
at this site and on the Library's  
website at [www.jolietlibrary.org](http://www.jolietlibrary.org).

- 1) Convene and Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call of Trustees
- 4) Agenda revision and approval
- 5) Minutes review, revision, and approval  
-Regular Board Meeting – May 18, 2017
- 6) Treasurer's Report
  - a) Schedule of Accounts Payable
    - i) Accounts Payable/June 15, 2017 - \$84,807.37
    - ii) Checks Written Since Last Board Meeting on May 18, 2017 - \$128,489.67
    - iii) Electronic Payroll Transfers 5/19/17 and 6/2/17 - \$236,075.05**TOTAL ACCOUNTS PAYABLE \$449,372.09**
  - b) Financial Reports
    - i) Balance Sheet 5/31/17
    - ii) Report of Accounts, Cash Drawers and Petty Cash
    - iii) Tax Distribution Report
- 7) Public Participation (Regarding the current agenda's ACTION ITEMS)
- 8) Executive Director's Report
- 9) Deputy Director's Report
- 10) Committee Reports
  - a) Executive – Lynn Poper Samalea, Chairperson
  - b) Buildings and Grounds – Emmie Ostrem, Chairperson
  - c) Finance – Jack Markley, Chairperson
  - d) Personnel – Essie Chavez, Chairperson
  - e) Program – Nancy Henricksen, Chairperson
  - f) Technology – Gail Gawlik, Chairperson
  - g) Nominating – Nancy Henricksen, Chairperson**ACTION ITEM:**
  - Vote on Slate of Officer Candidates
- 11) Unfinished Business
- 12) New Business  
**ACTION ITEMS:**
  - Approval of Non-Resident Fee Card in the amount of \$125/year
  - Approval of Resolution 2017-02 - Prevailing Rate of Wages of Laborers, Mechanics, and Other Workers Under Contract by the Library
  - Approval of Stacks Maintenance Supervisor job description
  - Approval of Circulation Supervisor (OSB) job description
  - Approval of Circulation Supervisor (BRB) job description
  - Second Reading and Approval of Policy F02 – Fund Balance/Net Assets Policy
  - Second Reading and Approval of Policy F03 – Outstanding Check Policy
  - Second Reading and Approval of Policy F04 – Capital Asset Policy
- 13) Public Participation (Regarding New Business or other topics)
- 14) Staff Reports
- 15) Announcements
- 16) Closed Session - Adjourn to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific Library employees (5 ILCS 120/2(c)(1))
- 17) Adjournment

FYI - The next meeting of the Joliet Public Library Board of Trustees is scheduled for 7:00 p.m., Thursday, July 20, 2017 in Meeting Rooms E & F at the Black Road Branch, 3395 Black Road, Joliet, IL 60431. Any person needing an accommodation for a disability in order to attend a Board Meeting at the Library should contact a Community Engagement staff member by telephone at 815-846-3112, by email at [ada@jolietlibrary.org](mailto:ada@jolietlibrary.org) or in writing, not less than five (5) working days prior to the meeting.