

## **MINUTES**

Board of Trustees

Meeting Date: April 18<sup>th</sup>, 2019

7:00 p.m.--- Ottawa St.---Burnham Meeting Room

### **1. Convene and Call to Order**

A regular meeting of the Board of Trustees of the Joliet Public Library was held at the Joliet Public Library, 150 North Ottawa St, Joliet, Illinois on April 18<sup>th</sup>, 2019. The meeting convened at 7:02 p.m. with President Dr. John Markley presiding.

### **2. Pledge of Allegiance**

President Dr. John Markley led the group in the Pledge of Allegiance.

### **3. Roll Call of Trustees**

Trustees present: Dr. John Markley, Nancy Henricksen, Lynn Samalea, Essie Chavez, Diane Harris, Emmie Ostrem arrived at 7:27 p.m.

Trustees absent: Carol Boban, Gail Gawlik.

Staff members attending were Megan Millen, Catherine Adamowski, Dawn Ritter, Helene Marzec, Keisha Mandara, Laura Yanchick, Vanessa Padilla, Timothy Bates, Alejandro Bernal, Victor Sanchez and Dana Perry

Also in attendance was JPL patron, Robert Webb.

### **4. Agenda Revision and Approval**

**MOTION:** Nancy Henricksen moved and Essie Chavez seconded to accept the agenda as presented. The motion carried unanimously via voice vote.

**5. Minutes review, revision, and approval---Regular Board Meeting ---,March 21<sup>st</sup>, 2019**

**MOTION:** Diane Harris moved and Lynn Samalea seconded to approve the minutes of the March 21<sup>st</sup>, 2019 regular Board. The motion passed via voice vote.

**6. Treasurer's Report**

**MOTION:** Lynn Samalea moved and Nancy Henricksen seconded to accept and authorize for payment the 4/18/19 Accounts Payable for \$65,889.53, the Checks Written since Last Board Meeting on 3/21/19 in the amount of \$161,590.52 and the Electronic Payroll Transfers for 3/22/19 and 4/03/19 in the amount of \$250,153.98, for a Total Accounts Payable for April of \$477,634.03. The motion passed unanimously with the following trustees voting "aye:" Chavez, Harris, Markley, Henricksen, and Samalea.

**MOTION:** Lynn Samalea moved and Nancy Henricksen seconded to accept and file for audit the 4/18/19 Balance Sheet, the Report of Accounts, Cash Drawers, and Petty Cash. The motion passed unanimously with the following trustees voting "aye:" Chavez, Gawlik, Harris, Ostrem, Markley, and Henricksen.

**7. Public Participation (Regarding the current agenda's ACTION ITEMS) ---**  
None

**8. Executive Director's Report---Megan Millen**

Project Burnham is well underway, our architecture firm has begun working with Anders Dahlgren to get up to speed and gather input from key staff and board members.

Joliet Area Historical Museum is bringing a 61 year old mystery back to life by recording a podcast at the Joliet Public Library Digital Media Studio on the disappearance of Molly Zelko. Executive Director Millen will inform board of when the launch party takes place.

Executive Director Millen gave the Board her quarterly Strategic Plan Update.

**9. Deputy Director's Report--- Catherine Y. Adamowski**

Deputy Director Adamowski informed the board of the new circulation policy revamp and fine forgiveness.

**10. Unfinished Business**

None.

## 11. New Business

### ACTION ITEMS:

- Resolution for Victor Sanchez
- First Reading of amended Circulation Policy and Fee Structure

**12. Public Participation---** JPL patron Robert Webb addressed the board regarding the removal of certain Federal Law Books from our collection.

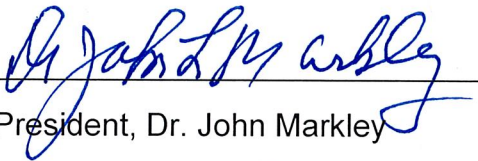
## 13. Staff Reports

**14. Announcements---** Happy Easter! Next month's board meeting will take place at Black Road Branch.

**15. Closed Session---**None.

## 16. Adjournment

**MOTION:** Diane Harris moved and Essie Chavez seconded to adjourn the meeting at 7:59 p.m. The motion passed unanimously via voice vote

  
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President, Dr. John Markley

5/16/19

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Date