

AGENDA

Joliet Public Library Board of Trustees Meeting
3395 Black Road Meeting Rooms F&E
August 17, 2023 @ 6:00 PM

AGENDA NOTICE

Agendas are posted 48
hours prior to a meeting at
this site and on the
Library's website at
www.jolietlibrary.org.

- 1) Convene and Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call of Trustees
- 4) Oath of Officers -

Nancy Henricksen – Treasurer
Elaine Bottomley – Secretary

- 5) Agenda revision and approval
- 6) Minutes review, revision, and approval
July 20, 2023, Board of Trustees Meeting Minutes
- 7) Treasurer's Report –

- a. Schedule of Accounts Payable
 - i. Accounts Payable August 17, 2023 - \$141,243.01
 - ii. Checks Written Since Last Board Meeting on July 20, 2023- \$122,951.71
 - iii. Electronic Payroll Transfers on 7/21/23 & 8/4/23 - \$284,948.56
 - iv. **TOTAL ACCOUNTS PAYABLE \$549,143.28**
- b. Financial Reports
 - i. Balance Sheet 8/17/2023
 - ii. Report of Accounts, Cash Drawers
 - iii. Tax Distribution

- 8) Public Participation (Regarding the current agenda's ACTION & DISCUSSION ITEMS)
- 9) Executive Director's Report
- 10) Deputy Director's Report
- 11) Unfinished Business
- 12) New Business

ACTION ITEMS:

- Revised 2023 BOT Meeting Schedule
- FY2024 Operating Budget
- Partnerships & Community Involvement Policy
- Patron Confidentiality Policy
- Payment Card Industry (PCI) Information Security Policy
- Employee Handbook

DISCUSSION ITEMS:

- Programming Policy
- Prohibited Gift Donation Policy

- 14) Public Participation
- 15) Staff Reports
- 16) Announcements
- 17) Adjournment

The next meeting of the Joliet Public Library Board of Trustees is scheduled for 6:00pm, Thursday, September 21, in Meeting Room F, 3395 Black Road, Joliet, IL 60432. Any person needing an accommodation for a disability in order to attend a Board Meeting at the Library should contact the Administrative Services Coordinator by telephone at 815.740.2669, by email at ada@jolietlibrary.org or in writing, not less than five (5) working days prior to the meeting.