

**A G E N D A**  
**Joliet Public Library Board of Trustees Meeting**  
**Virtual and In Person Board Meeting**  
**August 20, 2020**

Please be advised that members of the public can listen to the audio of the Board Meeting using ZOOM. Below is the link to join in the audio. For those who want to listen via phone, below is the phone number. Members of the public may send statements to the Executive Director, at [mmillen@jolietlibrary.org](mailto:mmillen@jolietlibrary.org). Please be aware that comments sent to the Library will be read individually.

The Ottawa Street Branch will be open during the meeting and staff will be present. Visitors are welcome to attend and speak during the public comment section but must wear a mask at all times and agree to sit in assigned audience seats.

Topic: Joliet Library Board of Trustees Meeting  
Time: August 20, 2020 07:00 PM Central Time (US and Canada)

Join Zoom Meeting  
<https://zoom.us/j/98173445529?pwd=SGRIWndXSk9oaFI0Y0ZTWGpqYXp0QT09>

Meeting ID: 981 7344 5529  
Password: 845135  
+1 312 626 6799 US (Chicago)

- 1) Convene and Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call of Trustees
- 4) Agenda revision and approval
- 5) Minutes review, revision, and approval  
July 16, 2020 Board of Trustees Meeting Minutes
- 6) Treasurer's Report –
  - a. Schedule of Accounts Payable
    - i. Accounts Payable August 20, 2020 - \$115,531.20
    - ii. Checks Written Since Last Board Meeting on July 16, 2020- \$171,120.04
    - iii. Electronic Payroll Transfers on 7/24/2020 and 8/7/2020 - \$237,689.50**TOTAL ACCOUNTS PAYABLE \$524,340.74**
  - b. Financial Reports
    - i. Balance Sheet 8/20/2020
    - ii. Report of Accounts, Cash Drawers
    - iii. Tax Distribution Report
- 7) Public Participation (Regarding the current agenda's ACTION ITEMS)
- 8) Executive Director's Report
- 9) Deputy Director's Report
- 11) Unfinished Business
- 12) New Business  
ACTION ITEMS:
  - First Reading of Revised Bylaws
  - First Reading of Job Description – Communications Manager
  - Motion to engage Shales McNutt Construction for construction management at risk services
  - Motion to approve Resolution 2020-01 to increase Executive Director's Spending Limit for Project Burnham
  - Motion to Approve 2020 Circulation Policy
  - Motion to Approve Fee Schedule Changes
  - Motion to Approve DMS Policy Changes
- 13) Public Participation
- 14) Staff Reports
- 15) Announcements
- 16) Adjournment

FYI –

The next meeting of the Joliet Public Library Board of Trustees is scheduled for 7:00 p.m., Thursday, September 17, 2020