



MINUTES

Board of Trustees Meeting
3395 Black Road Meeting Room E
May 15th, 6:00PM

1. Convene and Call to Order

A regular meeting of the Board of Trustees of the Joliet Public Library was held on May 15th, 2024. The meeting started at 6:04 PM with Vice President Diane Harris presiding.

2. Pledge of Allegiance

Kelly Rohder-Tonelli led the group in the Pledge of Allegiance.

3. Roll Call of Trustees

Trustees present: Markley, Henricksen, Ostrem, Samalea, Harris, Bottomley, Rohder-Tonelli

Trustees absent: Montagao-Liburdi, Gawlik

Staff members present: Megan Millen, Jim Deiters, and Dana Perry.

4. Agenda Revision and Approval

Bottomley moved and Samalea seconded to approve the agenda as presented. The motion passed unanimously via voice vote.

5. Minutes Review, Revision, and Approval

Trustee Board Meeting Minutes – April 18th, 2024.

MOTION: Rohder-Tonelli moved and Markley seconded to approve the minutes from April 18th, 2024. The motion carried unanimously via voice vote

6. Treasurers Report

MOTION: Samalea moved and Henricksen seconded to accept and authorize for payment the 5/16/2024 Accounts Payable for \$67,997.19 the Checks Written since Last Board Meeting on 4/18/2024 in the amount of \$148,856.14 and the

Electronic Payroll Transfers on 4/26/2024 and 5/10/2024 in the amount of \$295,998.93 for a Total Accounts Payable of \$512,852.26 The motion passed unanimously with the following Trustees voting “aye”: Markley, Henricksen, Ostrem, Samalea, Harris, Bottomley, Rohder-Tonelli

MOTION: Samalea moved and Henricksen seconded to accept and file for audit the 4/30/2024 Balance Sheet, the Report of Accounts, Cash Drawers. The motion passed unanimously with the following trustees voting “aye” Markley, Henricksen, Ostrem, Samalea, Harris, Bottomley, Rohder-Tonelli

7. Public Participation on Action Items – None.

8. Executive Director Report – Megan Millen

A complete Report was included in the Board Packet. Following are some of the highlights of her report.

Anders from Library Planning Associates attended our April All Staff Day to update staff on BRB remodel plans. He will return on June 12.

Saturday, June 1st we will host our 13th Annual Star Wars Day event.

9. Deputy Director Report – Jim Deiters

A complete Report was included in the Board Packet. Following are some of the highlights of his report:

We look forward to the delivery of our new outreach vehicle in late June.

Will County Center for Economic Development offered a new summer intern initiative for high school students. JPL and several other local organizations joined with the CED to provide opportunities for the workers.

10. Unfinished Business – None.

11. New Business –

- **ACTION ITEMS: None**
- **DISCUSSION ITEMS:**

First Read – Revised Study Room and Circulation Policies

12. Public Participation – None.

13. Staff Reports –

None.

14. Announcements

15. Adjournment

MOTION: Bottomley moved and Rohder-Tonelli seconded to adjourn the meeting at 6:49 PM. The motion carried unanimously via voice vote.


Secretary, Elaine Bottomley


Date