

AGENDA

Joliet Public Library Board of Trustees Meeting
150 North Ottawa St. 2nd Floor Board Room
February 16, 2023 @ 6:00 PM

AGENDA NOTICE

Agendas are posted 48
hours prior to a meeting at
this site and on the
Library's website at
www.jolietlibrary.org.

- 1) Convene and Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call of Trustees
- 4) Agenda revision and approval
- 5) Minutes review, revision, and approval
January 26, 2023, Board of Trustees Meeting Minutes
- 6) Treasurer's Report –
 - a. Schedule of Accounts Payable
 - i. Accounts Payable February 16, 2023 - \$102,066.80
 - ii. Checks Written Since Last Board Meeting on January 19th, 2023- \$767,659.28
 - iii. Electronic Payroll Transfers on 1/20/2023 & 2/03/2023 - \$265,008.89
 - iv. **TOTAL ACCOUNTS PAYABLE \$1,134,734.97**
 - b. Financial Reports
 - i. Balance Sheet 2/16/2023
 - ii. Report of Accounts, Cash Drawers
- 7) Public Participation (Regarding the current agenda's ACTION & DISCUSSION ITEMS)
- 8) Executive Director's Report
- 9) Deputy Director's Report
- 10) Unfinished Business
- 11) New Business

ACTION ITEMS:

- Capital Assets Policy
- Circulation Policy
- Collection Development Policy
- Photographing & Filming Policy
- Amend 2023 Holiday Closings calendar to include Sunday, December 31

DISCUSSION ITEMS:

- Communication System & Staff Email Policy
- Computer & Internet Use Policy
- Digital Media Studio Policy
- Display Policy

- 12) Public Participation
- 13) Staff Reports
- 14) Announcements
- 15) Adjournment

The next meeting of the Joliet Public Library Board of Trustees is scheduled for 6:00pm, Thursday, March 16, in the Board Room, 150 North Ottawa Street, Joliet, IL 60432. Any person needing an accommodation for a disability in order to attend a Board Meeting at the Library should contact the Administrative Services Coordinator by telephone at 815.740.2669, by email at ada@jolietlibrary.org or in writing, not less than five (5) working days prior to the meeting.