



MINUTES

Board of Trustees Meeting
3395 Black Road Joliet, IL.
July 16, 2026, 6:00PM

1. Convene and Call to Order

A regular meeting of the Board of Trustees of the Joliet Public Library was held on July 16, 2026. The meeting started at 6:00 PM with President Lynn Samalea presiding.

2. Pledge of Allegiance

Kelly Rohder-Tonelli led the group in the Pledge of Allegiance.

3. Roll Call of Trustees

Trustees present: Moffet, Rohder-Tonelli, Bottomley, Henricksen, Samalea, Gawlik, Markley.

Harris arrived at 6:05

Trustees absent: Gulas.

Staff members present: Megan Millen, Jim Deiters, Patrick Maloney, Dan Criscione, Lelsley Rose, Laura Yanchick and Dana Kutsie

4. Agenda Revision and Approval

Henricksen moved and Markley seconded to approve the agenda.

The motion carried unanimously via voice vote

5. Minutes Review, Revision, and Approval

Trustee Board Meeting Minutes – June 18, 2026

MOTION: Gawlik moved and Bottomley seconded to approve the minutes from June 18, 2026. The motion passed unanimously with trustees voting “aye” Moffet, Rohder-Tonelli, Bottomley, Henricksen, Samalea, Gawlik, Markley.

6. Treasurer’s Report

MOTION: Harris moved and Henricksen seconded to accept and authorize for payment Accounts Payable for July 16th, 2026 in the amount of **\$312,086.07** Checks Written Since Last Board Meeting on June 18, 2026 - **\$29,173.46** and the Electronic Payroll Transfers on **7/3/2026 & 7/16/2026** - \$644,529.68

Total Accounts Payable \$644,529.68

The motion passed unanimously with the following Trustees voting “aye”: Moffet, Rohder-Tonelli, Bottomley, Henricksen, Samalea, Gawlik, Markley, Harris.

MOTION: Harris moved and Bottomley seconded to accept and file for audit the 6/30/2026 Balance Sheet, the Report of Accounts, Cash Drawers. The motion passed unanimously with the following trustees voting “aye” Moffet, Rohder-Tonelli, Bottomley, Henricksen, Samalea, Gawlik, Markley, Harris.

7. Public Participation on Action Items – None.

8. Executive Director Report – Megan Millen

A complete Report was included in the Board Packet. Following are some of the highlights of her report:

The Executive Director announced her departure from the City Center Partnership Board after nine years of service.

Executive Director encouraged the Board to take an intentional approach to selecting the next Library Director and expressed confidence in the transition team.

9. Deputy Director Report – Jim Deiters

A complete Report was included in the Board Packet. Following are some of the highlights of his report:

Patrick Maloney was selected as the new Digital Media Studio Manager.

The August 7 Pinnacle Libraries professional development event is finalized.

The Library welcomed several interns and a JJC practicum student across multiple departments.

New audiovisual options are being tested in the renovated Black Road meeting rooms.

10. Unfinished Business – None.

11. New Business –

ACTION ITEMS-

- **Job Description – Technology Manager**

Henricksen moved and Markley seconded to approve the Technology Manager Job Description

The motion passed unanimously with the following trustees voting “aye” Moffet, Rohder-Tonelli, Bottomley, Henricksen, Samalea, Gawlik, Markley, Harris.

- **Tax Bill Method for Issuing Non- Resident Cards**

Henricksen moved Harris seconded to approve the Tax Bill Method for issuing Non-Resident Cards

The motion passed unanimously with the following trustees voting “aye” Moffet, Rohder-Tonelli, Bottomley, Henricksen, Samalea, Gawlik, Markley, Harris.

Discussion Items

- **Review updated Trustee Bylaws**

Trustees reviewed the proposed Bylaws changes and will vote on the final version in August.

- **Executive Director Search Discussion**

The Board discussed the preliminary steps and process for the Executive Director search.

12. Public Participation - None.

13. Staff Reports –

A full report from department managers was included in the Board Packet.

14. Announcements

15. Adjournment

MOTION: Harris moved and Gawlik seconded to adjourn the meeting at 7:06 PM. The motion carried unanimously via voice vote.

Secretary, Kelly Rohder-Tonelli

Date