



MINUTES

Board of Trustees Meeting
150 North Ottawa St. Board Room
January 18th, 6:00PM

1. Convene and Call to Order

A regular meeting of the Board of Trustees of the Joliet Public Library was held on January 18, 2024. The meeting started at 6:02PM with President Gail Gawlik presiding.

2. Pledge of Allegiance

Elaine Bottomley led the group in the Pledge of Allegiance.

3. Roll Call of Trustees

Trustees present: Markley, Henricksen, Ostrem, Samalea, Montagano-Liburdi, Gawlik, Harris, Bottomley, Rohder-Tonelli.

Trustees absent: None.

Trustee Ostrem arrived at 6:04

Staff members present: Megan Millen, Jim Deiters, Josh Phillips, Laura Yanchick, Lesley Rose, Vanessa Padilla, Dana Perry.

Also present were Vince Portlock and Patrick Riley.

4. Motion to allow Nancy Henricksen and Emmie Ostrem to attend via Zoom due to illness

Harris moved and Samalea seconded the motion to allow Emmie Ostrem and Nancy Henricksen to attend via telephone due to illness.

The motion carried unanimously via voice vote.

5. Agenda Revision and Approval

Henricksen moved and Bottomley seconded to approve the agenda as presented.

The motion passed unanimously via voice vote.

6. Minutes Review, Revision, and Approval

Trustee Board Meeting Minutes – November 16, 2023.

MOTION: Rhoder-Tonelli moved and Harris seconded to approve the minutes from November 16, 2023. The motion carried unanimously via voice vote.

7. Treasurers Report

MOTION: Samalea moved and Harris seconded to accept and authorize for payment the 12/21/2023 & 1/18/2024 Accounts Payable for \$143,693.38 & \$181,308.23 the Checks Written since Last Board Meeting on 11/16/2023 in the amount of \$219,487.86 and the Electronic Payroll Transfers on 11/24/23, 12/8/23, 12/22/23, 1/5/24 in the amount of \$562,460.36 for a Total Accounts Payable of \$1,106,949.83 The motion passed unanimously with the following Trustees voting “aye”: Rhoder-Tonelli, Montagano-Liburdi, Gawlik, Harris, Ostrem, Markley, Henricksen, Samalea, Bottomley.

MOTION: Samalea moved and Bottomley seconded to accept and file for audit the 11/30/2023 and 12/31/2023 Balance Sheet, the Report of Accounts, Cash Drawers and Tax Distribution. The motion passed unanimously with the following trustees voting “aye” Rhoder-Tonelli, Montagano-Liburdi, Gawlik, Harris, Ostrem, Markley, Henricksen, Samalea, Bottomley.

8. Public Participation on Action Items – None.

9. Executive Director Report – Megan Millen

A complete Report was included in the Board Packet. Following are some of the highlights of her report:

We're thrilled to report that the DCEO has officially granted our contractors their waivers for the Illinois Works requirements and are releasing the final 10% to the Library. We will be working with the City of Joliet to transfer the money to them.

Our strategic planning sessions are drawing to an end and it is certain that remodeling Black Road is a top priority. Our space needs consultant, Anders Dahlgren will be working with staff, board and public in February.

10. Deputy Director Report – Jim Deiters

A complete Report was included in the Board Packet. Following are some of the highlights of his report:

Deputy Deiters spoke about Serving our Public: Standards for Illinois Public Libraries. He is currently serving on the ILA Committee charged with updating content and moving the coming Fifth Edition to an open, online format.

On January 18th, the Library hosted the second session of Community Leadership School.

11. Unfinished Business – None.

12. New Business –

Action Items:

Motion to Revise Nepotism Statement in Employee Handbook

Bottomley moved and Harris seconded to Revise Nepotism Statement in the Employee Handbook

The motion passed unanimously with the following trustees voting “aye” Rhoder-Tonelli, Montagano-Liburdi, Gawlik, Harris, Ostrem, Markley, Henricksen, Samalea, Bottomley.

DISCUSSION ITEMS:

- 13. Public Participation** – Patrick Riley spoke about his appreciation of the Black Road branch and Ottawa St. branch, and the many years he spent enjoying the Book and Bean Café. He thanked the library staff and board for all their efforts that make Joliet Public Library an enjoyable place to be.

14. Staff Reports –


Adult Services was excited to celebrate the JPL Book Clubs 25 year anniversary!

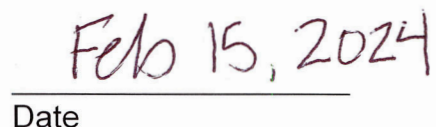
Youth Service welcomes new youth librarian, Faith.

15. Announcements – None.

16. Adjournment

MOTION: Markley moved and Harris seconded to adjourn the meeting at 6:43 PM. The motion carried unanimously via voice vote.


Secretary,


Date