

MINUTES

Board of Trustees

Meeting Date: January 17th, 2019

7:00 p.m.--- Black Road Branch---Meeting Room F

1. Convene and Call to Order

A regular meeting of the Board of Trustees of the Joliet Public Library was held at the Joliet Public Library, 3395 Black Road, Joliet, Illinois on January 17th, 2019. The meeting convened at 7:03 p.m. with President Dr. John Markley presiding.

2. Pledge of Allegiance

Lynn Samalea led the group in the Pledge of Allegiance.

3. Roll Call of Trustees

Trustees present: Dr. John Markley, Nancy Henricksen, Essie Chavez, Diane Harris, Carol Boban, Lynn Samalea, and Gail Gawlik

Trustees absent: Emmie Ostrem

Staff members attending were Megan Millen, Helene Marzec, Dawn Ritter, Laura Yanchick, Denise Zielinski, Vanessa Padilla, and Dana Perry.

4. Agenda Revision and Approval

MOTION: Nancy Henricksen moved and Lynn Samalea seconded to accept the agenda as presented. The motion carried unanimously via voice vote.

5. Minutes review, revision, and approval---Regular Board Meeting --- December 20, 2018

MOTION: Essie Chavez moved and Diane Harris seconded to approve the minutes of the December 20th, 2018 regular Board. The motion passed unanimously with the following trustees voting "aye:" Boban, Samalea, Chavez, Gawlik, Harris, Markley, Henricksen.

6. Treasurer's Report

MOTION: Lynn Samalea moved and Nancy Henricksen seconded to accept and authorize for payment the 1/17/19 Accounts Payable for \$145,640.92, the Checks Written since Last Board Meeting on 12/20/18 in the amount of \$225,042.38 and the Electronic Payroll Transfers for 12/28/18 and 1/11/19 in the amount of \$244,953.91, for a Total Accounts Payable for November of \$615,637.21. The motion passed unanimously with the following trustees voting "aye:" Chavez, Gawlik, Harris, Markley, Henricksen, Boban, and Samalea.

MOTION: Lynn Samalea moved and Nancy Henricksen seconded to accept and file for audit the 1/17/19 Balance Sheet, the Report of Accounts, Cash Drawers, and Petty Cash, and the Tax Distribution Report. The motion passed unanimously with the following trustees voting "aye:" Samalea, Chavez, Gawlik, Harris, Markley, Henricksen, and Boban.

7. Public Participation (Regarding the current agenda's ACTION ITEMS) ---
None

8. Executive Director's Report---Megan Millen

Executive Director Millen and Chief of Operations have sent an RFQ to eight architectural firms who have a library specialty. A walk-through with interested parties will take place on January 25th. Recommendations will be brought to the Board at the March Board Meeting.

A list of individuals needing to file the statement of economic interest with the County has been sent in. The filing request will be sent out to trustees and staff members via email some time in February. The deadline to file is May 1st, 2019.

ILA's Annual Legislative Breakfast for our area is Friday, February 1st at Tinley Park Public Library.

9. Deputy Director's Report--- Catherine Y. Adamowski

Deputy Director Adamowski attended the Chamber of Commerce 2019 Awards Dinner, Celebration of Success, and was not in attendance at the Board Meeting.

10. Unfinished Business

None.

11. New Business

ACTION ITEMS

Approval of Temporarily Waiving Fines for Federal Workers Who Are Joliet Library Card Holders and Not Receiving a Paycheck Because of the Government Shutdown

MOTION: Carol Boban moved and Nancy Henricksen seconded to approve Temporarily Waiving Fines for Federal Workers Who Are Joliet Library Card Holders and Not Receiving a Paycheck Because of the Government Shutdown. The motion passed unanimously with the following trustees voting "aye:" Gawlik, Harris, Markley, Henricksen, Boban, Samalea, and Chavez.

12. Public Participation---None

13. Staff Reports

Community Engagement Officer, Denise Zielinski reported she has been working with Project Acclaim President, John Zalanka, and students in the Community Leadership School on developing a searchable online database for our Hall of Pride Plaques.

Youth Services Manager, Laura Yanchick discussed an upcoming program, Hawaiian luau. This program will be for children, tweens, teens and adults, complete with grass skirts, a sandy beach photo shoot and Hawaiian music. Break free from cabin fever on February 9th.

Circulation Supervisor, Vanessa Padilla thanked Executive Director Millen and Deputy Director Adamowski on leading JPL in the right direction.

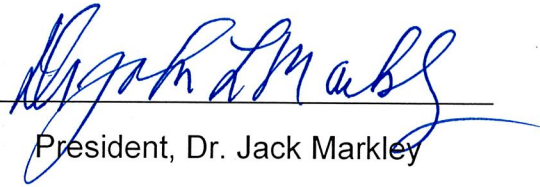
Chief of Operations, Helene Marzec reported on the AED training that had been completed by several staff members.

14. Announcements---None

15. Closed Session---None

16. Adjournment

MOTION: Lynn Samalea moved and Essie Chavez seconded to adjourn the meeting at 7:34 p.m. The motion passed unanimously via voice vote



President, Dr. Jack Markley



Date