



MINUTES

Board of Trustees Meeting
3395 Black Road Meeting Room E
January 9, 2025, 6:00PM

1. Convene and Call to Order

A regular meeting of the Board of Trustees of the Joliet Public Library was held on January 9, 2025. The meeting started at 6:00 PM with President Gail Gawlik presiding.

2. Pledge of Allegiance

Lynn Samalea led the group in the Pledge of Allegiance.

3. Roll Call of Trustees

Trustees present: Henricksen, Samalea, Gawlik, Harris, Bottomley, Rohder-Tonelli, Markley, Ostrem.

Staff members present: Megan Millen, Jim Deiters, Dana Perry. Also in attendance was Joliet resident, Katie Gulas.

4. Agenda Revision and Approval

Bottomley moved and Harris seconded to approve the agenda as presented. The motion passed unanimously via voice vote.

5. Minutes Review, Revision, and Approval

Trustee Board Meeting Minutes – November 21, 2024.

MOTION: Harris moved and Samalea seconded to approve the minutes from November 21, 2024. The motion carried unanimously via voice vote

6. Treasurers Report

MOTION: Samalea moved and Harris seconded to accept and authorize for payment the 12/18/2024 Accounts Payable for \$76,694.37 the Checks Written since Last Board Meeting on 11/21/2024 in the amount of \$264,209.91 and the Electronic Payroll Transfers on 11/22/2024, 12/06/2024, 12/20/2024, 1/3/2025

\$583,878.40 for a Total Accounts Payable of \$ \$1,001,782.41 The motion passed unanimously with the following Trustees voting “aye”: Henricksen, Samalea, Gawlik, Harris, Bottomley, Rohder-Tonelli, Markley, Ostrem

MOTION: Samalea moved and Henricksen seconded to accept and file for audit the 12/31/2024 Balance Sheet, the Report of Accounts, Cash Drawers and Tax Distribution. The motion passed unanimously with the following trustees voting “aye” Henricksen, Samalea, Gawlik, Harris, Bottomley, Rohder-Tonelli, Markley, Ostrem

- 7. Engberg & Anderson Presentation –** Shaun Kelly and Kristen Richardson presented the board renderings of the Black Road project and answered questions about the project

- 8. Public Participation on Action Items –** None.

- 9. Executive Director Report – Megan Millen**

A complete Report was included in the Board Packet. Following are some of the highlights of her report:

The team for Project Black Road has developed plans with Engberg Anderson and continue to fine-tune the project.

Megan emphasized how prestigious it is for our Library to host the Exoplanets Exhibit from NASA.

Board member Carla Montagano Liburdi will be resigning from the board, we wish her well.

- 10. Deputy Director Report – Jim Deiters**

A complete Report was included in the Board Packet. Following are some of the highlights of his report:

JPL will be participating in the MLK Day of Service. Thank you to Adult Services Manager, Lesley for facilitating this.

We continue to review and audit our collection to better serve all of our patrons.

11.Unfinished Business – None.

12. New Business –

ACTION ITEMS:

- **Motion to Approve the FY2025 Operating Budget**
Rhoder-Tonelli moved and Markley seconded to approve the FY2025 Operating Budget.
The motion passed unanimously with the following trustees voting “aye”
Henricksen, Samalea, Gawlik, Harris, Bottomley, Rohder-Tonelli, Markley, Ostrem
- **Motion to Approve Contract with Engberg Anderson**
Bottomley moved and Markley seconded to approve the Contract with Engberg Anderson.
The motion passed unanimously with the following trustees voting “aye”
Henricksen, Samalea, Gawlik, Harris, Bottomley, Rohder-Tonelli, Markley, Ostrem
- **Motion to Approve Contract with Shales McNutt Construction**
Bottomley moved and Samalea seconded to approve the Contract with Shales McNutt Construction.
The motion passed unanimously with the following trustees voting “aye”
Henricksen, Samalea, Gawlik, Harris, Bottomley, Rohder-Tonelli, Markley, Ostrem
- **Motion to Approve Loan Agreement with the City of Joliet in the amount of \$3,500,000.**
Henricksen moved and Ostrem seconded to approve the Loan Agreement with the City of Joliet in the amount of \$3,500,000.
The motion passed unanimously with the following trustees voting “aye”
Henricksen, Samalea, Gawlik, Harris, Bottomley, Rohder-Tonelli, Markley, Ostrem

DISCUSSION ITEMS:

- **First Read; Education Reimbursement Policy for Employee Handbook**
- **FY2024 Fund Balance**

13. Public Participation – None

14. Staff Reports –

A complete report from department managers was included in the Board Packet.

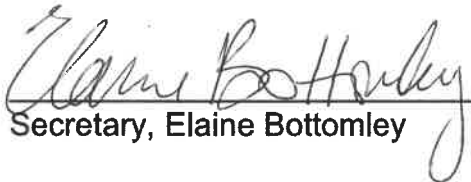
Dana reminded trustees that the annual filing period for Statements of Economic Interests (SEI) is approaching for the 2025 year. The Auditors are beginning field work in the Business Office soon.

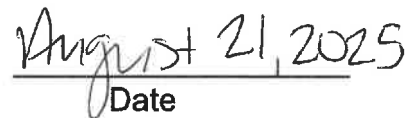
Youth Services Manager, Laura, mentioned their success at the recent Noon Years Eve party with 150+ in attendance.

15. Announcements

16. Adjournment

MOTION: Harris moved and Ostrem seconded to adjourn the meeting at 7:04 PM. The motion carried unanimously via voice vote.


Secretary, Elaine Bottomley


Date