

AGENDA

Joliet Public Library Board of Trustees Meeting
3395 Black Road Meeting Rooms F&E
July 20, 2023 @ 6:00 PM

AGENDA NOTICE

Agendas are posted 48
hours prior to a meeting at
this site and on the
Library's website at
www.jolietlibrary.org.

- 1) Convene and Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call of Trustees
- 4) Oath of Office -

Carla Liburdi – New Trustee

- 5) Oath of Officers -

Gail Gawlik – President
Diane Harris – Vice President
Nancy Henricksen – Treasurer
Elaine Bottomley – Secretary

- 6) Agenda revision and approval
- 7) Minutes review, revision, and approval
June 15, 2023, Board of Trustees Meeting Minutes
- 8) Treasurer's Report –

- a. Schedule of Accounts Payable
 - i. Accounts Payable July 20, 2023 - \$239,722.06
 - ii. Checks Written Since Last Board Meeting on June 15, 2023- \$150,172.26
 - iii. Electronic Payroll Transfers on 6/23/2023 and 7/7/2023- \$292,761.29
 - iv. **TOTAL ACCOUNTS PAYABLE \$682,655.61**
- b. Financial Reports
 - i. Balance Sheet 7/20/2023
 - ii. Report of Accounts, Cash Drawers
 - iii. Tax Distribution

- 9) Public Participation (Regarding the current agenda's ACTION & DISCUSSION ITEMS)
- 10) Executive Director's Report
- 11) Deputy Director's Report
- 12) Unfinished Business
- 13) New Business

- First draft FY2023 Operating budget

ACTION ITEMS:

- Trustee Reappointment Letter
- SKA+ Associates for Strategic Planning
- Marketing & Community Outreach Policy
- Meeting Rooms Policy
- Naming Rights Policy
- Outstanding Checks Policy

DISCUSSION ITEMS:

- Parental Internet Access Consent Form
- Partnerships & Community Involvement Policy
- Patron Confidentiality Policy
- Payment Card Industry (PCI) Information Security Policy
- Employee Handbook

- 14) Public Participation
- 15) Staff Reports
- 16) Announcements
- 17) Adjournment

The next meeting of the Joliet Public Library Board of Trustees is scheduled for 6:00pm, Thursday, August 17, in Meeting Room F, 3395 Black Road, Joliet, IL 60432. Any person needing an accommodation for a disability in order to attend a Board Meeting at the Library should contact the Administrative Services Coordinator by telephone at 815.740.2669, by email at ada@jolietlibrary.org or in writing, not less than five (5) working days prior to the meeting.