

## AGENDA

Joliet Public Library Board of Trustees Meeting  
3395 Black Road – Meeting Room F  
June 21<sup>st</sup> 2018

### AGENDA NOTICE

Agendas are posted  
48 hours prior to a meeting  
at this site and on the Library's  
website at [www.jolietlibrary.org](http://www.jolietlibrary.org).

- 1) Convene and Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call of Trustees
- 4) Agenda revision and approval
- 5) FY 2017 Audit Review - Representative from Lauterbach & Amen LLP
- 6) Minutes review, revision, and approval  
-Regular Board Meeting – May 17<sup>th</sup>, 2018
- 7) Treasurer's Report
  - a) Schedule of Accounts Payable
    - i) Accounts Payable June 21, 2018 - \$86,715.83
    - ii) Checks Written Since Last Board Meeting on May 17<sup>th</sup>, 2018- \$254,522.44
    - iii) Electronic Payroll Transfers 4/20/18 and 5/4/18 - \$366,701.91**TOTAL ACCOUNTS PAYABLE \$707,940.18**
  - b) Financial Reports
    - i) Balance Sheet 6/21/18
    - ii) Report of Accounts, Cash Drawers and Petty Cash
    - iii) Tax Distribution Report
- 8) Public Participation (Regarding the current agenda's ACTION ITEMS)
- 9) Executive Director's Report – Strategic Plan Update
- 10) Deputy Director's Report
- 11) Unfinished Business
- 12) New Business  
ACTION ITEMS:
  - Motion to approve Building and Grounds Assistant – Part Time Job Description
  - Motion to approve Adult Services Librarian Job Description
  - Motion to approve amended Book and Bean Café Agreement to remove Sunday hours
  - Motion to cancel July Board Meeting
  - First reading of amended Bylaws
- 13) Public Participation (Regarding New Business or other topics)
- 14) Staff Reports
- 15) Announcements
- 16) Closed Session-
- 17) Adjournment

FYI - The next meeting of the Joliet Public Library Board of Trustees is scheduled for 7:00 p.m., Thursday, July 19<sup>th</sup>, 2018 in Meeting Room F at the Black Road Branch, 3395 Black Road, Joliet, IL 60431, pending action at the June 21<sup>st</sup>, 2018 Board Meeting. If that meeting is canceled, our next scheduled meeting will be at 7:00p.m., Thursday, August 16<sup>th</sup>, 2018 in Meeting Room F at the Black Road Branch, 3395 Black Road, Joliet, IL 60431

Any person needing an accommodation for a disability in order to attend a Board Meeting at the Library should contact a Community Engagement staff member by telephone at 815-846-3112, by email at [ada@jolietlibrary.org](mailto:ada@jolietlibrary.org) or in writing, not less than five (5) working days prior to the meeting.