

## AGENDA

Joliet Public Library Board of Trustees Meeting  
150 North Ottawa St. – Burnham Meeting Room  
March 21<sup>st</sup>, 2019

### AGENDA NOTICE

Agendas are posted  
48 hours prior to a meeting  
at this site and on the Library's  
website at [www.jolietlibrary.org](http://www.jolietlibrary.org).

- 1) Convene and Call to Order
  - 2) Pledge of Allegiance
  - 3) Roll Call of Trustees
  - 4) Agenda revision and approval
  - 5) Minutes review, revision, and approval
    - Regular Board Meeting – February 21<sup>st</sup>, 2019
  - 6) Treasurer's Report
    - Schedule of Accounts Payable
      - i) Accounts Payable March 21<sup>st</sup>, 2019 - \$112,019.39
      - ii) Checks Written Since Last Board Meeting on February 21<sup>st</sup>, 2019- \$136,092.29
      - iii) Electronic Payroll Transfers 2/22/19, 3/08/19 - \$254,936.16
    - TOTAL ACCOUNTS PAYABLE \$503,047.84**
    - Financial Reports
      - i) Balance Sheet 3/21/19
      - ii) Report of Accounts, Cash Drawers and Petty Cash
  - 7) Engberg Anderson Architect Presentation
  - 8) Public Participation (Regarding the current agenda's ACTION ITEMS)
  - 9) Executive Director's Report
  - 10) Deputy Director's Report
  - 11) Unfinished Business
  - 12) New Business
- ACTION ITEMS:**
- Motion to approve Pre-Funding Design Services Agreement from Engberg Anderson Architects
  - Motion to approve revised Computer and Internet Use Policy
  - Motion to approve Youth Services Manager (OSB/BRB) Job Description
  - Motion to approve Youth Services Assistant Manager Job Description
- 13) Public Participation
  - 14) Staff Reports
  - 15) Announcements
  - 16) Closed Session
  - 17) Adjournment

FYI - The next meeting of the Joliet Public Library Board of Trustees is scheduled for 7:00 p.m., Thursday, April 18<sup>th</sup>, 2019 in the Burnham Meeting Room at the Ottawa Street Branch, 150 North Ottawa St., Joliet, IL 60432. Any person needing an accommodation for a disability in order to attend a Board Meeting at the Library should contact a Community Engagement staff member by telephone at 815-846-3112, by email at [ada@jolietlibrary.org](mailto:ada@jolietlibrary.org) or in writing, not less than five (5) working days prior to the meeting.