

AGENDA

Joliet Public Library Board of Trustees Meeting
150 North Ottawa St. 2nd Floor Board Room
March 16, 2023 @ 6:00 PM

AGENDA NOTICE

Agendas are posted 48 hours prior to a meeting at this site and on the Library's website at www.jolietlibrary.org.

- 1) Convene and Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call of Trustees
- 4) Agenda revision and approval
- 5) Minutes review, revision, and approval
February 16, 2023, Board of Trustees Meeting Minutes
- 6) Treasurer's Report –
 - a. Schedule of Accounts Payable
 - i. Accounts Payable March 16, 2023 - \$94,319.47
 - ii. Checks Written Since Last Board Meeting on February 16th, 2023- \$90,226.92
 - iii. Electronic Payroll Transfers on - \$267,334.59
 - iv. **TOTAL ACCOUNTS PAYABLE \$451,880.98**
 - b. Financial Reports
 - i. Balance Sheet 3/16/2023
 - ii. Report of Accounts, Cash Drawers
- 7) Public Participation (Regarding the current agenda's ACTION & DISCUSSION ITEMS)
- 8) Executive Director's Report
- 9) Deputy Director's Report
- 10) Unfinished Business
- 11) New Business

ACTION ITEMS:

- Communication System & Staff Email Policy
- Computer & Internet Use Policy
- Digital Media Studio Policy
- Display Policy
- Reschedule In-Service Day from Friday, April 7, to Friday, April 21

DISCUSSION ITEMS:

- Drug & Alcohol Testing Policy
- Employee Bill of Rights Policy
- Examination Proctoring Policy
- Fee Schedule Policy
- Study Room Policy

- 12) Public Participation
- 13) Staff Reports
- 14) Announcements
- 15) Adjournment

The next meeting of the Joliet Public Library Board of Trustees is scheduled for 6:00pm, Thursday, April 20, in the Board Room, 150 North Ottawa Street, Joliet, IL 60432. Any person needing an accommodation for a disability in order to attend a Board Meeting at the Library should contact the Administrative Services Coordinator by telephone at 815.740.2669, by email at ada@jolietlibrary.org or in writing, not less than five (5) working days prior to the meeting.