

MINUTES

Board of Trustees

Meeting Date: May 20, 2021

7:00 PM – Black Road Branch – Meeting Room E & D

1. Convene and Call to Order

A regular meeting of the Board of Trustees of the Joliet Public Library was held on May 20th, 2021. The meeting convened at 7:00 p.m. with President Nancy Henricksen presiding.

2. Pledge of Allegiance

Emmie Ostrem led the group in the Pledge of Allegiance.

3. Roll Call of Trustees

Trustees present: Nancy Henricksen, Lynn Samalea, Elaine Bottomley, Kelly Rohder-Tonelli, Gail Gawlik, Emmie Ostrem. Essie Chavez called in.

Diane Harris arrived at 7:10 p.m.

Absent: Dr. Jack Markley

Staff members attending were Megan Millen, Catherine Y. Adamowski, Laura Yanchick, Dawn Ritter, Mallory Hewlett and Dana Perry.

4. Agenda Revision and Approval

MOTION: Lynn Samalea moved and Emmie Ostrem seconded to accept the agenda as presented. The motion passed unanimously via voice vote.

5. Minutes Review, Revision, and Approval

Board of Trustees- April 15, 2021

MOTION: Kelly Rohder-Tonelli moved and Elaine Bottomley seconded to approve the minutes from April 15th, 2021. The motion passed unanimously with

the following trustees voting "aye": Henricksen, Samalea, Chavez, Ostrem, Bottomley, Rohder-Tonelli, Gawlik, Harris.

6. Treasurer's Report

MOTION: Gail Gawlik moved and Lynn Samalea seconded to accept and authorize for payment the 5/20/2021 Accounts Payable for \$61,521.18, the Checks Written since Last Board Meeting on 4/15/2021 in the amount of \$310,570.56 and the Electronic Payroll Transfers on 4/16/2021, 4/30/2021 and 5/14/2021 in the amount of \$255,814.02, for a Total Accounts Payable of \$627,905.76. The motion passed unanimously with the following trustees voting "aye": Henricksen, Samalea, Chavez, Ostrem, Bottomley, Rohder-Tonelli, Gawlik, Harris.

MOTION: Gail Gawlik moved and Elaine Bottomley seconded to accept and file for audit the 5/20/2021 Balance Sheet, the Report of Accounts and Cash Drawers. The motion passed unanimously with the following trustees voting "aye": Henricksen, Samalea, Chavez, Ostrem, Bottomley, Rohder-Tonelli, Gawlik, Harris.

7. Public Participation (Regarding the current agenda's ACTION ITEMS)—
None.

8. Summer Reading Challenge Presentation

Youth Services Manager, Laura Yanchick, and Adult Services Manager, Dawn Ritter, presented this year's Summer Reading Challenges, new changes, and prizes.

Amanda Gregory and Andrea Sowers also aided in the presentation via an informative and entertaining video.

9. Executive Director's Report---Megan Millen

A complete Report was included in the Board Packet. Following, are some highlights of her report-

Executive Director commended the Adult Services and Youth Services department for their perseverance of continuing to build a culture of literacy

throughout the pandemic. Both departments continued to reach patrons in new ways and promote our services during the most unprecedented times.

Progress on Project Burnham would astound you. The 1991 side of the building is now its own functioning library, while the Burnham side is gutted and framed.

CDC mask guidelines have shifted quickly, we have followed what the CDC has advised over the last year and will continue to do so.

Luminary Status has been achieved for the late JPL Director, Jim Johnrison. He will be honored at the next ILA Conference.

10. Deputy Director's Report---Catherine Y. Adamowski

A complete Report was included in the Board Packet. Following, are some highlights of her report-

A full scale review of the materials at Black Road was done. Deputy Director Adamowski is pleased to report that they are making great progress on the new layout for the Adult Services materials. Seating conducive to short term browsing and a new Friends location are among some of the changes you might notice when you visit Black Road in the near future.

11. Unfinished Business--- None.

12. New Business-

President Henricksen announced that Lynn Samalea will chair the nominating committee, members will be Essie Chavez and Dr. Jack Markley.

ACTION ITEMS:

- **Review and Approval of IGA with Plainfield School District 202**
Gail Gawlik moved and Emmie Ostrem seconded to review and approve the IGA with Plainfield School District 202. The motion passed unanimously via voice vote.

- **Review and Approval of IGA with Laraway School District 70C**
Diane Harris moved and Lynn Samlea seconded to approve the IGA with Laraway School District 70C. The motion passed unanimously via voice vote.

13. Public Participation--- None.

14. Staff Reports---

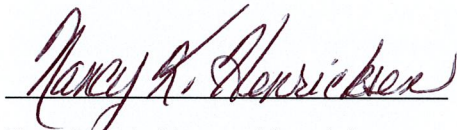
Mallory Hewlett, Communications Manager, spoke about the Project Burnham blog and weekly videos that are posted to social media and the library website featuring photos of the construction

15. Announcements-

Essie Chavez and Dr. Jack Markley were reappointed to another 3 year term on May 18, 2021.

16. Adjournment

MOTION: Lynn Samalea moved and Diane Harris seconded to adjourn the meeting at 7:40 p.m. The motion passed unanimously via voice vote.



President, Nancy Henriksen

05-17-21

Date