



MINUTES

Board of Trustees Meeting
3395 Black Road Meeting Room F
November 16, 2023, 6:00PM

1. Convene and Call to Order

A regular meeting of the Board of Trustees of the Joliet Public Library was held on November 16, 2023. The meeting started at 6:01PM with President Gail Gawlik presiding.

2. Pledge of Allegiance

Dana Perry led the group in the Pledge of Allegiance.

3. Roll Call of Trustees

Trustees present: Markley, Henricksen, Ostrem, Samalea, Montagano-Liburdi, Gawlik, Harris, Bottomley, Rohder-Tonelli
Trustees absent: None

Staff members present: Keisha Mandara, Linda Ling, Josh Phillips, Laura Yanchick, Jim Deiters, Megan Millen and Dana Perry.

Joel Keen was also present.

4. Agenda Revision and Approval

Henricksen moved and Ostrem seconded to approve the agenda as presented. The motion passed unanimously via voice vote.

5. Minutes Review, Revision, and Approval

Trustee Board Meeting Minutes – October 19, 2023

MOTION: Ostrem moved and Harris seconded to approve the minutes from October 19, 2023. The motion carried unanimously via voice vote.

6. Treasurers Report

MOTION: Samalea moved and Henricksen seconded to accept and authorize for payment the 11/16/2023 Accounts Payable for \$78,866.08 the Checks Written since Last Board Meeting on 10/19/2023 in the amount of \$116,623.46 and the Electronic Payroll Transfers on 10/27/2023, and 11/10/2023, in the amount of \$280,288.02 for a Total Accounts Payable of \$475,777.56 The motion passed unanimously with the following Trustees voting “aye”: Rohder-Tonelli, Montagano-Liburdi, Gawlik, Ostrem, Henricksen, Samalea, Bottomley, Markley, and Harris

MOTION: Samalea moved and Harris seconded to accept and file for audit the 10/31/2023 Balance Sheet, the Report of Accounts, Cash Drawers and Tax Distribution. The motion passed unanimously with the following trustees voting “aye” Rohder-Tonelli, Montagano-Liburdi, Gawlik, Ostrem, Henricksen, Samalea, Bottomley, Markley, and Harris

7. Public Participation on Action Items – None.

8. Executive Director Report – Megan Millen

A complete Report was included in the Board Packet. Following are some of the highlights of her report:

Millen discussed with the board that Tammy from the Book and Bean Café has announced her intention to retire at the end of her current lease

“Smart Salt & You” is the newest exhibit at Ottawa St. and is intended to bring you awareness about how little salt is needed to be effective on icy surfaces.

Our bonds are being called in December 2023. We are currently working with the city to pay off one in the amount of \$5.6 million. We continue to try many different angles to get the rest of the money released by the DCEO.

9. Deputy Director Report – Jim Deiters

A complete Report was included in the Board Packet. Following are some of the highlights of his report:

The recommended company on tonight’s agenda for our future outreach vehicle stood out from the others. The recommended company addressed all of our specific requests and their timeline was much more acceptable.

The Strategic Plan committee continues to gather input and meet with Sarah from SKA+. The Library's focused timeline culminates with Board approval at the January 2024 Meeting.

10. Unfinished Business – None.

11. New Business –

Action Items:

Approve Selected Outreach Vehicle Proposal in the amount of \$251,974.00 from CAD Industries.

Rhoder-Tonelli moved and Markley seconded to approve the Selected Outreach Vehicle Proposal in the amount of \$251,974.00 from CAD Industries.

The motion passed unanimously with the following trustees voting "aye" Rohder-Tonelli, Montagano-Liburdi, Gawlik, Ostrem, Henricksen, Samalea, Markley, and Harris.

Bottomley abstained

DISCUSSION ITEMS: None

12. Public Participation - None

13. Staff Reports –

The DMS presented at the October Kiwanis Club meeting.

Tech Services Manager, Linda, thanked the board for always supporting staff continuing education.

Youth Services Manager, Laura, spoke about their newest grant from the department of natural resources, which will create a pollinator garden at Black Road.

14. Announcements – None

15. Closed Session - to discuss the setting of a price for sale or lease of property owned by the public body and to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific Library employees pursuant to 5 ILCS 120/2(c)(1)

MOTION: Henricksen moved and Harris seconded to enter Closed Session. The motion passed unanimously via voice vote.

16. ACTION ITEMS CONTINUED:

- Motion to approve the lease of the Black Road Branch Café Space to be transferred to a prospective renter.

MOTION: Bottomley moved and Harris seconded to approve the lease of the Black Road Branch Café Space to be transferred to a prospective renter.

The motion did not pass with the following trustees voting “nay” Rohder-Tonelli, Montagano-Liburdi, Gawlik, Ostrem, Henricksen, Samalea, Markley, and Harris. Bottomley voted in favor of the motion.

- Motion to approve 2024 compensation for the Executive Director.

MOTION: Harris moved and Markley seconded to approve 2024 compensation for the Executive Director.

The motion passed unanimously with the following trustees voting “aye” Rohder-Tonelli, Montagano-Liburdi, Gawlik, Ostrem, Henricksen, Samalea, Bottomley, Markley, and Harris

17. Adjournment

MOTION: Harris moved and Samalea seconded to adjourn the meeting at 7:35 PM. The motion carried unanimously via voice vote.

Secretary,

Date