



## **MINUTES**

Board of Trustees Meeting  
3395 Black Road Meeting Room E  
November 21, 2024, 6:00PM

### **1. Convene and Call to Order**

A regular meeting of the Board of Trustees of the Joliet Public Library was held on November 21, 2024. The meeting started at 6:00 PM with President Gail Gawlik presiding.

### **2. Pledge of Allegiance**

Jim Deiters led the group in the Pledge of Allegiance.

### **3. Roll Call of Trustees**

Trustees present: Henricksen, Samalea, Gawlik, Harris, Bottomley, Rohder-Tonelli

Trustees absent: Markley, Montagano-Liburdi, Ostrem

Staff members present: Megan Millen, Jim Deiters, Chris Special, Linda Ling, Josh Phillips, Laura Yanchick, Vanessa Padilla.

Also in attendance was patron Chris DeVan.

### **4. Motion to allow Trustee Henricksen to attend remotely**

Bottomley moved and Harris seconded to allow Trustee Henricksen to attend remotely.

### **5. Agenda Revision and Approval**

Bottomley moved and Samalea seconded to approve the agenda with the amended changes – Adding an action item to move the December board meeting from the 19<sup>th</sup> to the 18<sup>th</sup>.

The motion passed unanimously via voice vote.

### **6. Minutes Review, Revision, and Approval**

Trustee Board Meeting Minutes – October 17<sup>th</sup>, 2024.

**MOTION:** Rohder-Tonelli moved and Bottomley seconded to approve the minutes from October 17<sup>th</sup>, 2024. The motion carried unanimously via voice vote

## **7. Treasurers Report**

**MOTION:** Samalea moved and Harris seconded to accept and authorize for payment the 11/21/2024 Accounts Payable for \$110,245.80 the Checks Written since Last Board Meeting on 10/17/2024 in the amount of \$151,117.15 and the Electronic Payroll Transfers on 10/25/2024 and 11/08/2024 \$298,083.29 for a Total Accounts Payable of \$ \$559,446.24 The motion passed unanimously with the following Trustees voting “aye”:, Henricksen, Samalea, Gawlik, Harris, Bottomley, Rohder-Tonelli

**MOTION:** Samalea moved and Bottomley seconded to accept and file for audit the 10/31/2024 Balance Sheet, the Report of Accounts, Cash Drawers and Tax Distribution. The motion passed unanimously with the following trustees voting “aye” Henricksen, Samalea, Gawlik, Harris, Bottomley, Rohder-Tonelli

## **8. Public Participation on Action Items – None.**

## **9. Executive Director Report – Megan Millen**

A complete Report was included in the Board Packet. Following are some of the highlights of her report:

The Project Black Road team has been hard at work developing plans with Engberg Anderson. Architects have been working with SMC to take our plans and provide reliable estimates and create drawings.

## **10. Deputy Director Report – Jim Deiters**

A complete Report was included in the Board Packet. Following are some of the highlights of his report:

Members of the Committee from across the State have been working hard on the new Standards.

Employees who serve as PICs at Black Road recently met to discuss the trials and tribulations that come with the job.

**11. Unfinished Business – None.**

**12. New Business –**

- **ACTION ITEMS:**

- **Motion to Approve Loan agreement with the City of Joliet in the amount of 3.5 Million; Pending Attorney Approval**

Rhoder-Tonelli moved and Bottomley seconded to approve Loan agreement with the City of Joliet in the amount of 3.5 Million; Pending Attorney Approval

The motion passed unanimously with the following trustees voting “aye”  
Henricksen, Samalea, Gawlik, Harris, Bottomley, Rohder-Tonelli

- **Motion to Approve the FY2025 Operating Budget; Pending City Council Approval**

Henricksen moved and Samalea seconded to approve the FY2025 Operating Budget; Pending City Council Approval

The motion passed unanimously with the following trustees voting “aye”  
Henricksen, Samalea, Gawlik, Harris, Bottomley, Rohder-Tonelli

**13. Public Participation –** Chris DeVan praised the Digital Media studio and its supportive staff.

**14. Staff Reports –**

A complete report from department managers was included in the Board Packet

**15. Announcements**

**16. Adjournment**

**MOTION:** Bottomley moved and Samalea seconded to adjourn the meeting at 6:46 PM. The motion carried unanimously via voice vote.

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Secretary, Elaine Bottomley

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Date