

## AGENDA

Joliet Public Library Board of Trustees Meeting  
3395 Black Road – Meeting Room F  
October 18<sup>th</sup> 2018

### AGENDA NOTICE

Agendas are posted  
48 hours prior to a meeting  
at this site and on the Library's  
website at [www.jolietlibrary.org](http://www.jolietlibrary.org).

- 1) Convene and Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call of Trustees
- 4) Agenda revision and approval
- 5) Minutes review, revision, and approval  
-Regular Board Meeting – September 20<sup>th</sup>, 2018
- 6) Treasurer's Report
  - Schedule of Accounts Payable
    - i) Accounts Payable October 18<sup>th</sup>, 2018 - \$72,530.78
    - ii) Checks Written Since Last Board Meeting on September 20th, 2018- \$94,407.59
    - iii) Electronic Payroll Transfers 9/21/18, 10/5/18 - \$247,033.54
  - TOTAL ACCOUNTS PAYABLE \$413,971.91**
  - Financial Reports
    - i) Balance Sheet 10/18/18
    - ii) Report of Accounts, Cash Drawers and Petty Cash
    - iii) Tax Distribution Report
- 7) Public Participation (Regarding the current agenda's ACTION ITEMS)
- 8) Executive Director's Report
- 9) Deputy Director's Report
- 10) Unfinished Business
  - Executive Evaluation Process
- 11) New Business  
ACTION ITEMS:
  - Motion to approve FY 2019 Operating Budget
  - Motion to approve amended Meeting Room Policy
  - Motion to approve Crisis Communication Plan
  - Motion to approve 2019 Holiday Schedule
  - Motion to approve purchase of Lynda.com for FY2019 in the amount of \$15,700.00
  - Discussion of Library Planning Associate's Report
- 12) Public Participation
- 13) Staff Reports
- 14) Announcements
- 15) Closed Session
- 16) Adjournment

FYI - The next meeting of the Joliet Public Library Board of Trustees is scheduled for 7:00 p.m., Thursday, November 15<sup>th</sup>, 2018 in the Burnham Meeting Room at the Ottawa Street Branch, 150 North Ottawa St., Joliet, IL 60432. Any person needing an accommodation for a disability in order to attend a Board Meeting at the Library should contact a Community Engagement staff member by telephone at 815-846-3112, by email at [ada@jolietlibrary.org](mailto:ada@jolietlibrary.org) or in writing, not less than five (5) working days prior to the meeting.