

**A G E N D A**  
Joliet Public Library Board of Trustees Meeting  
150 North Ottawa St. Board Room  
**September 18, 2025 @ 6:00 PM**

**AGENDA NOTICE**

Agendas are posted 48  
hours prior to a meeting at  
this site and on the  
Library's website at  
[www.jolietlibrary.org](http://www.jolietlibrary.org).

- 1) Convene and Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call of Trustees
- 4) Agenda revision and approval
- 5) Minutes review, revision, and approval  
August 21, 2025 - Board of Trustees Meeting Minutes
- 6) Treasurer's Report –
  - a. Schedule of Accounts Payable
    - i. Accounts Payable  
September 18, 2025 - **\$250,752.84**  
Checks Written Since Last Board Meeting on August 21, 2025 - **\$147,012.44**  
Electronic Payroll Transfers on 8/29/2025 and 9/12/2025- **\$303,570.37**
    - ii. **TOTAL ACCOUNTS PAYABLE - \$701,335.65**
  - b. Financial Reports
    - i. Balance Sheet 8/31/2025
    - ii. Report of Accounts, Cash Drawers
    - iii. Tax Distribution
- 7) Public Participation (Regarding the current agenda's ACTION & DISCUSSION ITEMS)
- 8) Executive Director's Report
- 9) Deputy Director's Report
- 10) Unfinished Business
- 11) New Business

**ACTION ITEMS:**

- Motion to Approve Bid Package 02 – Custom Furnishings to Library Furniture International for the Bid with Bond for an amount of \$47,252.00.
- Motion to Approve Proposal Package 04 – Library Furnishings 4 to Library Furniture International for the Proposal with Bond for an amount of \$70,242.00.
- Motion to Approve Proposal Package 05 – Service Desks to Demco for the Proposal with Bond for an amount of \$141,405.04.
- Motion to Approve Proposal Package 06 – Systems Furnishing to Continua Interiors for the Proposal with Bond for an amount of \$95,494.37.

**DISCUSSION ITEMS: FY2026 Budget**

- 12) Public Participation
- 13) Staff Reports
- 14) Announcements
- 15) Adjournment

The next meeting of the Joliet Public Library Board of Trustees is scheduled for 6:00pm, Thursday, September 18, at 150 North Ottawa St, Joliet, IL 60435. Any person needing an accommodation for a disability in order to attend a Board Meeting at the Library should contact the Administrative Services Coordinator by telephone at 815.740.2669, by email at [ada@jolietlibrary.org](mailto:ada@jolietlibrary.org) or in writing, not less than five (5) working days prior to the meeting.