

# AGENDA

Joliet Public Library Board of Trustees Meeting  
3395 Black Road Meeting Rooms F&E  
September 21, 2023 @ 6:00 PM

## AGENDA NOTICE

Agendas are posted 48 hours prior to a meeting at this site and on the Library's website at [www.jolietlibrary.org](http://www.jolietlibrary.org).

- 1) Convene and Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call of Trustees
- 4) Agenda revision and approval
- 5) Minutes review, revision, and approval  
August 17, 2023, Board of Trustees Meeting Minutes
- 6) Treasurer's Report –
  - a. Schedule of Accounts Payable
    - i. Accounts Payable September 21, 2023 - \$84,435.10
    - ii. Checks Written Since Last Board Meeting on August 17, 2023- \$158,632.68
    - iii. Electronic Payroll Transfers on 8/18/2023, 9/1/2023 & 9/15/2023 - \$424,180.81
    - iv. **TOTAL ACCOUNTS PAYABLE \$667,248.59**
  - b. Financial Reports
    - i. Balance Sheet 9/21/2023
    - ii. Report of Accounts, Cash Drawers
    - iii. Tax Distribution
- 7) Public Participation (Regarding the current agenda's ACTION & DISCUSSION ITEMS)
- 8) Executive Director's Report
- 9) Deputy Director's Report
- 10) Unfinished Business
- 11) New Business

### **ACTION ITEMS:**

- Confidentiality of Records Policy
- Gift Donation Policy
- Payment Card Industry (PCI) Information Security Policy
- Political Activities and Solicitation of Gifts Policy
- Programming Policy
- Executive Director's Revised Job Description
- Approve 2024 Salary Scale
- Intergovernmental Agreement for Library Services with District 204
- Intergovernmental Agreement for Library Services with District 84
- LIMRiCC Resolution – Administrative
- LIMRiCC Resolution – Substantive

### **DISCUSSION ITEMS:**

- December Board Meeting
- Safety of Minors Policy
- Security Cameras Policy
- Social Media Policy

- 12) Public Participation
- 13) Staff Reports
- 14) Announcements
- 15) Closed Session- Pending or threatened litigation: A pending legal action against, affecting or on behalf of the Joliet Public Library or a similar legal action that is probable or imminent (5 ILCS 5/120/2(c)(11)).
- 16) Adjournment

The next meeting of the Joliet Public Library Board of Trustees is scheduled for 6:00pm, **Thursday, October 19, in the Board Room, 150 North Ottawa, Joliet, IL 60432**. Any person needing an accommodation for a disability in order to attend a Board Meeting at the Library should contact the Administrative Services Coordinator by telephone at 815.740.2669, by email at [ada@jolietlibrary.org](mailto:ada@jolietlibrary.org) or in writing, not less than five (5) working days prior to the meeting.